



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
07584415343

Email: clerk@uptonbychester.org.uk



Minutes of the meeting of the QE II Sub-Committee held on Monday 31 October, 6.30pm, Upton Pavilion, Wealstone Lane, Upton.

Present: Cllr A Bennion (Chairman), Cllr J Houlbrook, Cllr D Jenkins and Cllr F Samuel.

In attendance: Suzi Bull (Clerk/Proper Officer) and 1 member of the public.

1. APOLOGIES FOR ABSENCE.

No apologies for absence were received. Cllr Evans and Cllr Poulton were absent from the meeting.

Resolved: noted.

2. DECLARATIONS OF INTEREST.

No declarations of interest were made.

Resolved: noted.

3. MINUTES.

Resolved: That the Minutes of the meeting held on 27 June 2022 were confirmed as a correct record and signed by the Chairman.

Proposed by Cllr Samuel, **seconded by** Cllr Bennion. All agreed.

4. CLERK'S REPORT.

Resolved: that the Clerk's Report was received and noted.

5. POND.

Members reviewed the progress made with the development of the wildlife pond and agreed the following further action:

Resolved: That this committee will propose that a small 'picket' fence is erected to protect the pond from constant disturbance from dogs and encourage wildlife.

The Clerk will liaise with Cllr Bryan who had previously offered some Area Fund financing for a fence.

A request will be put to the Finance Committee for a sum of £3,000 to be drawn down from the Section 106 fund for 'Open Spaces', to be ring-fenced for the development and maintenance of the pond.

6. TEEN PROVISION.

The Chairman of the committee reported that a sum of £10,751.76 Section 106 funding is available specifically for teen play provision.

Several informal consultations with young people in Upton have taken place, that indicate that young people in Upton would like a space to hang out together.

A new and larger teen shelter has been identified as a possible suitable piece of equipment.

Other information received via the recent parish survey requested the installation of a cycle 'pump track', extension of the M.U.G.A. and the replacement/extension of the outdoor gym equipment on the QE II Playing Field.

Resolved: That the Clerk will contact the new Upton PCSO and the Pavilion Supervisor to co-ordinate an informal pizza evening with young people in Upton, to further discuss how to spend the teen allocated Section 106 funding.

This will take place in December. Other opportunities to liaise more with the young people of Upton will be looked for.

7. TENNIS COURT FLOODLIGHTS.

The Clerk reported that after some initial settling-in problems the floodlights are in working order and have been added to the online booking system.

The Parish Council would like to hold a 'floodlights grand opening event' to celebrate the completion of the project to refurbish the tennis courts.

Resolved: That the Clerk will liaise with the Pavilion Supervisor and the Tennis Coach to hold an event alongside a booked midweek coaching event.

Also, to consult with the local pizza van vendor to see if he would like to attend to offer pizzas for sale, subsidised by the Parish Council.

The event will aim to be scheduled for the third or fourth week in November.

Posters will be put up and sent out to local schools.

8. BUDGET.

The committee considered it's budget requirement for QE II projects for the next financial period, 2023/24.

Resolved: That the committee will request that a sum of £8,000 from Parks and Recreation Space Section 106 money will be requested for ongoing QE II projects.

9. QE II IMPROVEMENT PLAN REVIEW.

The committee reviewed the QE II Five Year Improvement Plan and agreed the following regarding the priorities set down in the plan:

1. Children's Playground – now complete
2. Tennis Court Lighting & Security – now complete
3. Football Pitches & Drainage – pending, project and financing agreed with CW&C Council. Scheduled to be actioned in 2023.
4. Muga (multi use games area) & possible multi-functional rig – pending and will be moved to priority no:5
5. Outdoor Gym Equipment – pending and will be moved to priority 4
6. Multi-functional path – still a consideration but no further action until the football pitch drainage project is complete

The Clerk reported that the Parish Council may be able to acquire a modular sport changing room facility. This would require a financial commitment from the Parish Council to install and connect plumbing and electricity.

Resolved: that the Chairman will update the QE II Playing Field Five Year Improvement Programme document and circulate to the committee.

'Teen Provision' will be added to the programme as a new project and will become a top priority and equal importance to football pitch drainage.

The Clerk will ensure that projects such as the football pitch drainage and the installation of a modular changing room are co-ordinated for efficiency and economy.

10. DATE AND TIME OF THE NEXT MEETING.

Resolved: That the date and time of the next meeting will be moved from Monday 28 November 2022 to an alternative date and will be an online working party meeting.