



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

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Minutes of the meeting of Upton by Chester and District Parish Council's QE II Playing Field Sub-Committee, held on Monday 25 January 2021, 6.30pm, via Cisco Webex.

Present: Cllr Bennion (Chairman), Cllr Evans, Cllr Houlbrook and Cllr Hulmes.
In attendance: Nikki Harrison (LTA), 2 members of the public and Suzi Bull (Clerk/Proper Officer).

1. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Cllr Poulton.

Resolved: noted.

2. DECLARATIONS OF INTEREST.

No declarations of interest were made.

3. MINUTES.

Resolved: The Minutes of the meeting held on 21 December 2020 were confirmed as a correct record and will be signed by the Chairman at the next opportunity.

Proposed by Cllr Houlbrook, seconded by Cllr Evans.

4. TENNIS COURTS.

Nikki Harrison of the LTA attended to advise the committee; the following action points were discussed:

Tennis Coaching Program - a draft plan presented by the Chairman is fit for purpose, but may need adjustment.

A 'hybrid' coaching arrangement will be considered – UPC will hire a coach to provide a coaching program.

The LTA will provide 0% interest loans of a minimum of £25,000 over a term of up to 7 years.

Planning permission will be required for the installation of floodlights.

Resolved: Nikki Harrison will provide:

A template for the recruitment of a tennis coach.

Loan application forms.

Electrical requirements from CIA.

The Clerk will source quotes for the electricity on receipt of the CIA information.

The Clerk will make a planning application for the installation of floodlights, on behalf of the Parish Council.

5. PLAYGROUND.

The Clerk reported that at a recent playground site visit, urgent repairs to the playground surface were identified. Once quotes for the work are received, approval from the full Parish Council to carry out the repairs will be required.

Resolved:

Grant funding – the Clerk will confirm the date and level of previous WREN funding received by UPC.

An application for funding will be made to FCC (previously WREN) for the refurbishment of the playground.

Alan Dymond will be formally engaged to manage the playground refurbishment project; a fee will be paid on engagement. Proposed by Cllr Bennion, seconded by Cllr Houlbrook. All agreed.

The Clerk advised that a payment of £ to AD for project management, had previously been approved by the Parish council.

6. BOWLING GREEN.

Resolved: The project for the refurbishment of the bowling green is now complete; there is no further action for this committee. Ongoing management of the bowling green facility will be placed back with the General Purposes Committee.

7. DATE AND TIME OF THE NEXT MEETING.

Resolved: The date and time of the next meeting will be on 22nd February at 6.30pm.