



# UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion  
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Dear Member,

You are summoned to the Meeting of Upton-by-Chester and District Parish Council, to be held at 7.30 pm on Monday 26 September 2022 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

**The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.**

Signed *Suzi Bull* Clerk/ Proper Officer to the Parish Council 20.09.22.

## AGENDA

### 1. PROCLAMATION OF HM CHARLES III.

- To receive the script and Proclamation of HM Charles III as delivered by the High Sheriff of Cheshire.
- A minutes silence and contemplation.

### 2. OPEN FORUM.

Members of the public will be invited to comment on any items on the agenda before business commences.

**(New business should be brought to the attention of the clerk one week prior to the next meeting).**

### 3. APOLOGIES FOR ABSENCE.

To receive apologies for absence as reported to the clerk.

### 4. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in items on this agenda as per the Code of Conduct.

## **5. COMMUNITY SAFETY.**

- To welcome PCSO Beth George to the meeting.
- To receive a report on community safety. **Enc**

## **6. MINUTES.**

To confirm as a true record the Minutes of the meeting held on Monday Monday 11 July 2022. **Enc**

## **7. CLERK'S REPORT.**

To receive and note a report from the Clerk on action taken on resolutions made at the last meeting. **Enc**

## **8. COMMITTEE MINUTES.**

- To receive the Minutes of the committees held since the last meeting (**Enc**).
- To receive information and consider recommendations.

General Purposes Committee 18 July

Employment Committee 18 July

General Purposes Committee 28 July

## **9. BOROUGH COUNCILLORS' REPORTS.**

To information from Upton Borough Councillors on matters which affect Upton.

## **10. FINANCE AND ACCOUNTS REPORTS.**

To approve the payment of invoices for goods and services rendered, to note any receipts and details of current balances. **Enc**

## **11. GRANT CONTRACT.**

In the absence of the Proper Officer of the Council, to authorise Cllr Alison Bennion to sign the contract between FCC Communities Fund and UPC to receive a grant towards the Playground Project Phase 2.

## **12. NEIGHBOURHOOD DEVELOPMENT PLAN.**

- To receive information on the status of the Neighbourhood Plan.
- To receive a report from the Steering Group.
- To agree action to monitor and review the Neighbourhood Plan against all parish planning applications.

## **13. REMEMBRANCE PARADE.**

- To receive information regarding traffic management proposals and costs for the annual Remembrance Parade in Upton.
- To agree action required by the Parish Council.

## **14. COMMUNITY EVENT.**

To receive an update and proposal to hold a community event on 22 October 2022.

#### **15. POLICE AND CRIME COMMISSIONER COMMUNITY ACTION FUND.**

To receive information and consider an application to the PCC fund for projects related to community safety and crime prevention.

[PCC Community Action Fund](#)

#### **16. CHEMISTRY PITS.**

- To consider correspondence received from PCSO Beth George. **Circ** (regarding continued anti-social behaviour and damage to fencing at Chemistry Pits)
- To agree action and approve associated costs.

#### **17. RESIDENTS' AWARD SCHEME.**

To receive a proposal for the Parish Council to create and manage a 'Community Award Scheme' to recognise community-minded individuals in Upton.

#### **18. PAVILION DOOR.**

To receive quotations and approve costs associated to the replacement of the Pavilion back door.

#### **19. DATE OF THE NEXT MEETING.**

To confirm that the date and time of the next meeting will be on 17 October 2022 at 7.30pm.