



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
07584415343

Email: clerk@uptonbychester.org.uk



Dear Member,

You are summoned to the Meeting of Upton-by-Chester and District Parish Council, to be held at 7.30 pm on Monday 17 October 2022 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.

Signed *Suzi Bull* Clerk/ Proper Officer to the Parish Council 11.10.22.

AGENDA

1. OPEN FORUM.

Members of the public will be invited to comment on any items on the agenda before business commences.

(New business should be brought to the attention of the clerk one week prior to the next meeting).

2. APOLOGIES FOR ABSENCE.

To receive apologies for absence as reported to the clerk.

3. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in items on this agenda as per the Code of Conduct.

4. COMMUNITY SAFETY.

- To welcome PCSO Beth George to the meeting.
- To receive a report on community safety. **Enc**

5. MINUTES.

To confirm as a true record the Minutes of the meeting held on Monday Monday 26 September 2022. **Enc**

6. CLERK'S REPORT.

To receive and note a report from the Clerk on action taken on resolutions made at the last meeting. **Enc**

7. COMMITTEE MINUTES.

To approve the Minutes of the Planning Committee held on 26 September.

8. BOROUGH COUNCILLORS' REPORTS.

To information from Upton Borough Councillors on matters which affect Upton.

9. FINANCE AND ACCOUNTS REPORTS.

To approve the payment of invoices for goods and services rendered, to note any receipts and details of current balances. **Enc**

10. BUDGET 2023/24.

To request that Committees consider and report to the Finance Committee on expected operational and capital costs for the next financial year.

11. NEIGHBOURHOOD DEVELOPMENT PLAN.

To confirm membership of the NDP Sub-Committee.

12. COMMUNITY EVENT.

To receive an update on the progress of the community event to be held on 22 October 2022.

13. COMMUNITY VOLUNTEER RECEPTION.

- To consider hosting a small event for Upton community volunteers.
- To approve costs.

14. COMMUNITY ORCHARD SCHEME.

To consider if the Parish Council would like to express an interest in a project to create a community orchard.

15. CHEMISTRY PITS.

- To consider further correspondence received from residents adjacent to Chemistry Pit regarding anti-social behaviour. **Circ**
- To receive further information regarding the damaged boundary fence, agree action and approve associated costs.

16. RESIDENTS' AWARD SCHEME.

To receive a proposal for the Parish Council to create and manage a 'Community Award Scheme' to recognise community-minded individuals in Upton.

17. DATE OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on 14 November 2022 at 7.30pm.

