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**Email:** np@uptonbychester.org.uk

**NDP STEERING GROUP MEETING – Monday 26th March 2018, 7.30 pm at The Pavilion, Wealstone Lane**

**AGENDA**

**1. APOLOGIES FOR ABSENCE.**

To receive apologies for absence.

**2. MINUTES OF THE LAST MEETING.**

To approve the Minutes of the meeting held on 19thFebruary 2018 – Draft minutes available on Parish Council website under Neighbourhood Plan, Agendas & Minutes

**3. DATA PROTECTION REQUIREMENTS**

Short presentation by AL

**4. UPDATED TIMELINE**

To consider the timeline required to meet the target Referendum date of May 2019, and to agree strategy.

**5. SUSTAINABILITY**

Follow-up to actions from Feb meeting.

Specifically to review the resources provided by CSE for NDPs: neighbourhoodplanning@cse.org.uk

Including their guidebook <https://www.cse.org.uk/downloads/reports-and-publications/policy/community-energy/energy-advice/planning/renewables/low-carbon-neighbourhood-planning-guidebook.pdf>

**6. UPDATES ON POLICY WORKING GROUPS, Etc**

Housing: JE, DE, JH

Physical Character: DE
Countess of Chester: AW

**7. COMMUNITY CONSULTATION**.

Flyer included in March edition of Inside Upton: To review the number of questionnaire returns received so far, and agree next steps

**8. DATE AND TIME OF THE NEXT MEETING.**

To confirm that the date of the next meeting will be Monday 30th April 2018, at 7.30pm.