



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
07584415343

Email: clerk@uptonbychester.org.uk



Minutes of the meeting of the QE II Sub-Committee, held on Monday 30 January 2023, 6.30pm, Upton Pavilion, Wealstone Lane, Upton.

Present: Cllr A Bennion, Cllr J Houlbrook and Cllr D Jenkins.

In attendance: Suzi Bull (Clerk/Proper Officer).

1. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Cllr Samuel and Cllr Evans.

Resolved: that the apologies were noted.

2. DECLARATIONS OF INTEREST.

No declarations were made.

3. MINUTES.

Resolved: That the Minutes of the meetings held on 31 October 2022 were confirmed as a correct record and signed by the Chairman.

Proposed by Cllr Jenkins, seconded by Cllr Bennion. All agreed.

The following items from the Minutes were further discussed:

Tennis Courts Opening Event – it was previously agreed to hold a 'grand opening' of the newly refurbished tennis courts. A celebration of the tennis courts project to refurbish a Parish Council-owned asset for use by the community. All of the cost has been met by grants, section 106 funding and an interest-free loan.

Resolved: The Clerk will liaise with the tennis coach and proposed dates of Tuesday 28 February or Tuesday 7 March will be put forward.

The event will take place between 4pm – 6pm.

A colleague from the Cheshire Lawn Tennis Association will be invited to 'cut the ribbon'.

4. POND.

Three quotations for the supply and installation of fencing around the pond have been received and circulated.

Resolved: that the Clerk will seek to request a more detailed quotation from one of the contractors, after which, if comparable with the other two, a recommendation will be put forward to the Finance Committee to appoint the preferred and best value contractor.

5. TEEN PROVISION.

It was previously agreed that a consultation evening would be held to invite young people to comment on new teen equipment, to be provided by the Parish Council using Section 106 funding.

Resolved: That the Clerk will liaise with the Pavilion Supervisor and PCSO Williams to arrange a date for this event. The 21st and 23rd February will be put forward. The Parish Council will provide pancakes with a variety of fillings and soft drinks. The event will be advertised as a 'Teen Chat' via social media, the Upton High School and by word-of-mouth.

6. FOOTBALL PITCH DRAINAGE.

The Clerk provided up-to-date information on the status of the football pitch drainage project.

Resolved: Noted that this project is still in process; funds are available through section 106 funding and other grants.

7. FINANCE.

Members of the committee reviewed the allocation of Section 106 money and project funds.

Resolved: That the status of available funds and section 106 funding are noted.

8. QE II 5 YEAR IMPROVEMENT PLAN.

Resolved: That the Chairman will circulate an up-to-date copy of the QE II 5 year improvement plan shortly.

9. DATE AND TIME OF THE NEXT MEETING.

Resolved: That the date and time of the next meeting will be on Monday 27 February 2023.