UPTON BY CHESTER AND DISTRICT



PARISH COUNCIL

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Minutes of the meeting of Upton by Chester and District Parish Council’s QE II Playing Field Sub-Committee, held on Monday 30 July 2018, 6.30pm, at Upton Pavilion, Upton, Chester.

Present: Cllr Bennion (Chairman), Cllr Evans, Cllr Houlbrook and Cllr Walmsley.

In attendance: Darren Flaherty and Suzi Pollard (Clerk).

**1. APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Cllr Lee and Cllr Vaughan.

**Resolved: noted.**

**2. DECLARATIONS OF INTEREST.**

No declarations of interest were given.

**3. MINUTES**.

**Resolved: the Minutes of the meeting held on 25th June 2018 were confirmed as a correct record and signed by the Chairman**

**Proposed by Cllr Houlbrook, seconded by Cllr Benion.**

**4. PROPOSED PLAYGROUND EQUIPMENT PRESENTATION.**

Alan Dymond attended the meeting to present details and costs for the proposed new and additional playground equipment.

**Resolved: Alan will supply a quotation for his management services.**

**5. FINANCE.**

This item was deferred to the next meeting.

**6. FIVE YEAR IMPROVEMENT PROGRAMME.**

**Resolved: the clerk will include the estimated costs of the playground equipment to the 5 year Improvement Programme.**

**7. NEXT STEPS / ACTIONS.**

**Resolved: the following actions were agreed:**

* The clerk will write a generic funding application in preparation for submitting to funding organisations.
* Alan Dymond will provide a quotation for project management.
* A site meeting with Massey and Harris will be arranged to assess the requirements for a bespoke piece of equipment to.
* The bowling green project will be elevated to the top of the priority list.
* A local Upton resident will be invited to the playground to be consulted on accessibility issues.

**8. DATE AND TIME OF THE NEXT MEETING.**

**Resolved: the date and time of the next meeting will be on 24th September at 6.30pm. The clerk will be absent from this meeting, please arrange for Minutes to be taken.**