



# UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

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Minutes of the meeting of the Planning Sub-Committee, held on Thursday 9 February 2023, 7.00pm, Upton Pavilion, Wealstone Lane, Upton.

**Present:** Cllr A Bennion, Cllr P Greenhalgh (Chairman) and Mr A Lingard.

**In attendance:** In the absence of the Clerk, Cllr Bennion took notes for the Minutes.

## 1. ELECT A CHAIRMAN.

Nominations for Chairman were received for Cllr Greenhalgh. Proposed by Cllr Bennion, seconded by Mr A Lingard.  
No further nominations were received.

Vote: All in favour

**Resolved: That Cllr Greenhalgh is elected as Chairman for the committee until the end of the current term of office.**

## 2. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Cllr Evans, Cllr T Egerton-Parry, Cllr Jenkins and Mr D Evans.

**Resolved: Noted.**

## 3. DECLARATIONS OF INTEREST.

Members were invited to declare any interests they may have in any items on this agenda as per the Code of Conduct.

**Resolved: Nothing to declare.**

## 4. CODE OF CONDUCT.

Non-Parish Council Members were asked to receive and agree to uphold the Parish Council's Code of Conduct.

**Resolved: That non-Parish Council members of the committee present agreed to uphold the Parish Council's Code of Conduct. A copy of the Code of Conduct will be circulated to Mr Lingard and Mr Evans.**

## **5. TERMS OF REFERENCE.**

Members of the committee were asked to receive and note the Terms of Reference. It was felt that some minor amendments were required and that the Terms of Reference for the Planning Committee may also need to be reviewed.

**Resolved: That some minor changes will be made and circulated.**

## **6. PLANNING APPLICATIONS.**

The following planning applications were considered against the Upton Neighbourhood Plan policies and discussed in full:

23/00116/FUL – 59 Greenfields – Demolition/reconstruction of porch. New garage.

23/00071/TPO – 54 Wealstone Lane – Trees works.

23/00014/CAT – 64 Upton Park – Trees works.

23/00094/FUL – 2 Cornwall Road – Single story side and front extension.

## **7. SUBMISSION OF COMMENTS.**

**Resolved: That the following comments will be submitted to the Planning Authority by the Clerk on behalf of the Parish Council:**

23/00116/FUL – 59 Greenfields - **no comment required.**

23/00071/TPO – 54 Wealstone Lane - **the NDP states there should be a replacement of 2 trees when one has to be removed.**

23/00014/CAT – 64 Upton Park - **the NDP states there should be a replacement of 2 trees when one has to be removed.**

23/00094/FUL – 2 Cornwall Road - **no comment required.**

## **8. PARISH COUNCIL ACTION LIST.**

Members of the committee considered items for action from the list appended to the Neighbourhood Plan and agreed by the Parish Council.

**Resolved: That no action will be undertaken until the new Parish Council is formed in May-23 due to the longevity of the project.**

## **9. DATE AND TIME OF THE NEXT MEETING.**

**Resolved: That the date and time of the next meeting will be on Monday 20 March 2023, subject to requirements.**