



# UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion  
Wealstone Lane  
Upton  
Chester  
CH2 1HD  
07584415343

Email: [clerk@uptonbychester.org.uk](mailto:clerk@uptonbychester.org.uk)



**Minutes of the Meeting of the General Purposes Committee held on Monday 24 April 2023, 7.00pm, at Upton Pavilion, Wealstone Lane, Upton, Chester.**

**Present:** Cllr Carter, Cllr J Egerton-Parry, Cllr T Egerton-Parry, Cllr Evans, Cllr Houlbrook (Chairman), Cllr Poulton and Cllr Samuel.

**In attendance:** Suzi Bull (Clerk).

In the absence of the Chairman, Cllr T Egerton-Parry chaired the meeting.

## 1. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Cllr Bennion and Cllr Jenkins. Cllr Walker and Cllr Evans were also absent from the meeting.

**Resolved: Noted.**

## 2. DECLARATIONS OF INTEREST.

No declarations of interest were made.

## 3. MINUTES.

**Resolved: That the Minutes of the meeting held on 20 March 2023 were approved as a correct record and signed by the Chairman.**

**Proposed by Cllr J Egerton-Parry, seconded by Cllr Carter. All agreed.**

## 4. CLERK'S REPORT.

**Resolved: That the report from the Clerk on actions taken on the resolutions of the last meeting was received and noted.**

A suggestion was made to reduce the Car Boot Sale event time by one hour to 10am - 1pm.

**Resolved: That the suggestion be noted.**

## 5. CHEMISTRY PITS.

The Clerk reported that she has attended site visits with contractors to review the repairs to the fence that borders the Wheatsheaf Pub car park; quotations have not yet been received.

In addition, a further site visit has taken place with the pub landlady who has agreed to arrange for repairs to the pub's own fence and reported that CCTV will also be installed in the car park to deter anti-social behaviour.

**Resolved: Noted.**

**The following information regarding the consultation with residents regarding Chemistry Pits was reported to the full Parish Council at the meeting held on 17 April:**

- Access – a request that the Parish Council should re-start locking the playing field gates overnight.
- Path – welcomed the path improvements initially but may be the cause of drainage issues.
- Border adjacent and leading to the main gates needs thinning.
- A request for fitness equipment/trail (wooden).
- Repairs to the path are required.
- Hedgerows should be laid by a specialist. A neighbour offered a financial contribution as it is a shared boundary.
- Uneven football playing area requires levelling.
- Wildlife area is appreciated but needs to be more 'managed'.
- More community events to be held there to uplift the profile of the facility.
- Signage

**6. POND.**

Members of the committee received information and considered sponsorship to develop the pond.

**Resolved:**

**The Pavilion Supervisor will start to reach out to appropriate suppliers to invite them to support a community project.**

**Ongoing maintenance and replenishment of plants will be planned.**

**7. PLAYING FIELD DRAINAGE.**

The Clerk provided an update on the status of the proposed football pitch drainage project.

It is hoped that once all the funding is agreed, the scope of work identified and an agreement to assist from neighbouring landowners, the project will commence in the late summer of this year.

An officer of CW&C Council will be invited to the Parish Council meeting in June to provide the new Parish Council with the final details.

**8. WRITTEN ACKNOWLEDGEMENT TO OUTGOING COUNCIL MEMBERS.**

Members were asked to consider a suggestion to provide a certificate or a written acknowledgement of service to outgoing members of the Parish Council.

Also, that this will become a policy for each parish council term.

Certificate signed by the Chairman and the Clerk.

**Resolved: That the Clerk, the Chairman of the Parish Council and Cllr Samuel will create and agree a certificate to be issued to all councillors.**

**9. PUBLIC RIGHTS OF WAY.**

No public rights of way issues were reported.

**10. DATE AND TIME OF THE NEXT MEETING.**

**Resolved: That the date and time of the next meeting will be Monday 22 May 2023, subject to approval by the new council.**

DRAFT