



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
07584415343

Email: clerk@uptonbychester.org.uk



Minutes of the Meeting of the General Purposes Committee held on Monday 21 November 2022, 7.30pm, at Upton Pavilion, Wealstone Lane, Upton, Chester.

Present: Cllr Bennion, Cllr Carter, Cllr T Egerton-Parry, Cllr Houlbrook (Chairman), Cllr Samuel and Cllr Walker.

In attendance: Suzi Bull, Clerk/Proper Officer.

1. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Cllr J Egerton-Parry, Cllr Evans, Cllr Jenkins and Cllr Poulton.

Resolved: noted.

2. DECLARATIONS OF INTEREST.

No declarations of interest were made.

Resolved: noted.

3. MINUTES.

Resolved: That the Minutes of the meeting held on 18 July and 27 July 2022 were approved as a correct record and signed by the Chairman.

Proposed by Cllr Houlbrook, seconded by Cllr Samuel. All agreed.

4. CHRISTMAS.

The committee considered the following items:

- To agree details and an action plan for the annual Carol Singing event.
- To approve the purchase and placement of Christmas trees.

Resolved: That the Clerk will contact Upton schools to see if they would like to join the Christmas Carol Singing event. Cllr Samuel will liaise with Upton Choir.

The usual selection of refreshments will be provided.

Cllr Egerton-Parry will compile a sing-a-long playlist of Carols and Christmas songs.

Once the playlist is agreed, song sheets will be printed.

The event will take place on Thursday 8 December, 6.15 – 7.15pm.

Christmas trees will be purchased for Lodge Gardens and for the Pavilion Jubilee garden. Arrangements will be made for the trees to be in place by 2 December.

5. CAR BOOT SALE.

Due to popular demand from the Upton community, the Parish Council has resolved to hold further car boot sales; to be scheduled quarterly.

Resolved: That the dates for the next four car boot sales will be:

21 January 2023

15 April 2023

15 July 2023

21 October 2023

The Clerk will advertise the dates via the notice boards, website and social media.

6. TENNIS COURTS SURFACE.

The committee received information and considered action to carry out maintenance on the tennis courts surface.

Resolved: a further quote for a deep clean of the tennis courts surface will be acquired.

A recommendation to the Finance Committee to add a budget line of £10,000 for the purpose of tennis court surface maintenance will be put forward.

7. COMMUNITY VOLUNTEER RECEPTION.

Members considered, in detail, hosting a community volunteer reception and agreed a budget to be submitted for approval.

This item was considered along with item 9 – see resolution.

8. COMMUNITY ORCHARD SCHEME.

The Committee considered, in detail, setting up a community orchard scheme. It was suggested that planting a community orchard in Marl Heys playing field may go some way to responding to a recent request to plant more trees in the area.

Resolved: That the Clerk will write to all residents adjacent to Marl Heys to seek their opinion and approval.

9. COMMUNITY AWARDS SCHEME.

The Committee considered, in detail, setting up and managing a Community Award Scheme.

Resolved: That a proposal to the full Parish Council will be put forward to the January meeting, to suggest that the community is invited to nominate prospective community 'champions'. Each must have 10 nominations. And meet the criteria of 'selfless commitment to the community'.

A budget of £150 will be requested to host a volunteer's award/thank you evening.

10. WAR MEMORIAL GARDEN.

Regular maintenance of the War Memorial garden is required. Members were informed that at least two Upton residents are keen to become involved in planting and maintenance at the War Memorial.

Resolved: Cllr Bennion and Cllr Houlbrook will agree a date to invite interested parties to meet for coffee to discuss improvements to the War Memorial garden and a program of ongoing maintenance.

11. BUDGET.

Members considered items of expenditure for the next financial period under this committee for consideration in the budget process.

Resolved: the following items will be put forward to the Finance Committee for inclusion in the budget:

- **War Memorial Garden.**
- **Bowling green maintenance – the Clerk will look into the annual cost of maintaining the bowling green.**

12. PUBLIC RIGHTS OF WAY

In a standing item to receive information and consider action required to report issues with public rights of way in Upton, it was reported that the finger post on Liverpool Road is currently being renovated. The Post Office has removed the post box in order to remove and renovate the sign post.

Resolved: Noted.

13. DATE AND TIME OF THE NEXT MEETING.

Resolved: That the date and time of the next meeting will be on Monday 23 January 2023.