



# UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

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**Minutes of the Meeting of the General Purposes Committee held on Monday 20 February 2023, 7.00pm, at Upton Pavilion, Wealstone Lane, Upton, Chester.**

**Present:** Cllr Bennion, Cllr Houlbrook (Chairman) and Cllr Walker.

**In attendance:** The Clerk/Proper Officer was absent from the meeting.  
Cllr Bennion took notes for the Minutes.

## **1. APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Cllr Carter, Cllr T Egerton-Parry, Cllr Evans, Cllr Poulton and Cllr Samuel.

**Resolved: Noted.**

## **2. DECLARATIONS OF INTEREST.**

No declarations of interest were made.

## **3. MINUTES.**

**Resolved: That the Minutes of the meeting held on 21 November 2022 were approved and will be signed by the Chairman at the next meeting.**

**Proposed by Cllr Houlbrook, seconded by Cllr Walker.**

The following matters arising from the Minutes were noted:

A coffee morning discussion will take place at the Number One café, Weston Grove, on 3 March, in relation to the maintenance of the War Memorial garden.

**Resolved: That this event will be advertised on social media.**

## **4. CLERK'S REPORT.**

A report from the Clerk on the actions taken on the resolutions of the last meeting was received.

The following further action was agreed:

**Resolved: An up-to-date quotation for the tennis courts surface maintenance will be requested.**

**Future car boot sale dates will be notified.**

## **5. NEWSLETTER.**

Members considered the content and timeline of the next parish newsletter. It has been agreed as part of budget setting that the next Parish Council newsletter will be published within Inside Upton.

**Resolved: That the following items will be included:**

Standing for Parish Council Election - Clerk

Coronation Commemoration/Funday date; save the date 9 September - Clerk

Chemistry Pits – invite ideas for improvement from residents.

Teen Facilities - Cllr Bennion

The Heath Youth Club - Cllr Walker

Tennis Courts & Floodlights - Cllr Bennion

Pond & Ark - Cllr Houlbrook

Carols at Christmas - Cllr T Egerton-Parry

Car Boot Sale dates.

## **6. CHEMISTRY PITS.**

The committee considered priority actions for Chemistry Pits playing field.

**Resolved: That the priorities need to be determined by the community. A meeting will be held at the Wheatsheaf Pub on Wednesday 5 April, 6.30pm to discuss possibilities with those interested.**

**Quotes for clearing the lane on the approach to Chemistry Pits from Heath Road will be obtained.**

## **7. ANNUAL FUN DAY.**

For staff to commence planning for the annual Fun Day event, the following date and format was agreed:

**Resolved: The Annual Fun Day will be held on Saturday 9 September. The following further actions were agreed:**

**Staff will look into booking children's activities.**

**The Fun Day will be combined with the agreed King Charles III Coronation Commemoration.**

**The event will be advertised on social media; stall prices will remain the same as last year.**

**The annual Parish Council chosen charity (benefitting from a free stall and the profits from the raffle), will be agreed by the Full Parish Council from the following list:**

- 1. Upton Scouting & Guiding Associations.**
- 2. Cycling without Age.**
- 3. SSAFA (Soldiers, Sailors, Airmen and Families Association)**

## **8. HIS MAJESTY KING CHARLES III CORONATION COMMEMORATION.**

It was previously agreed (Parish Council 16 January 2023), to dedicate the new pond to His Majesty King Charles III as part of the coronation process.

The following action was agreed:

**Resolved: Resolved: Cllr Houlbrook proposed to have celebration at the annual Fun Day event on 9 September. All agreed.**

**The Pavilion will fly the Union Jack flag and the Pavilion will be decorated with commonwealth/home nations bunting over the coronation weekend and bank holiday.**

**The village pump will also be decorated with coronation bunting.**

#### **9. CCTV AT THE QE II PLAYING FIELD.**

Due to recent vandalism to trees on the playing field and in the expectation that the new pond site will be developed further, Members considered expanding the current CCTV system to cover the QE II playing field site.

**Resolved: That this idea is supported in principle but requires costing in order to determine the source of funding as there is no specific line in budget for 23/24.**

#### **10. CAR PARK TRADING CONTRACT.**

Members discussed the draft contract the Dough and Go pizza company.

**Resolved: That the draft contract is approved by all.**

#### **11. PUBLIC RIGHTS OF WAY.**

The following report of issues on Upton public rights of way was given:

The finger post on Liverpool Road has been refurbished.

The Public Rights of Way sign at beginning of the bridle way at the top of Flag Lane North is being considered for refurbishment by PROW team at CWaC.

Cllr Houlbrook has liaised with the zoo with regards to condition of the bridleway through the Zoo to ensure it is kept to a good standard.

**Resolved: noted.**

#### **12. DATE AND TIME OF THE NEXT MEETING.**

**Resolved: That the date and time of the next meeting will be on Monday 20 March 2023.**