UPTON BY CHESTER AND DISTRICT



PARISH COUNCIL

##### 

**18 Gladstone Road**

**Chester**

**CH1 4BY**

**07584415343**

**Email:** [clerk@uptonbychester.org.uk](mailto:clerk@uptonbychester.org.uk)

Minutes of the Meeting of the Finance Committee held on 15 October 2018,

7.00 pm at Upton Pavilion, Upton, Chester.

Present: Cllr A Bennion (Chairman), Cllr S Eardley, Cllr J Evans, Cllr S Eardley,

Cllr J Houlbrook, Cllr H McNae, Cllr Paddock and Cllr K Vaughan.

In attendance: Mrs S Pollard (Clerk).

**1. APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Cllr Lee and Cllr Walmsley.

Cllr Samuel was also absent from the meeting.

**Resolved: noted.**

**2. DECLARATIONS OF INTEREST.**

No declarations of interest were given.

**3. MINUTES.**

**Resolved: the Minutes of the Meeting held on 10th September 2018 were confirmed as a correct record and signed by the Chairman.**

**Proposed by Cllr Bennion, seconded by Cllr McNae.**

**It was further agreed to progress with the Heritage Fund application to support costs for the War Memorial restoration not covered by the War Memorials Trust grant.**

**Ice cream prices will be reviewed as part of the income section of the budget setting process.**

**4. CAPITAL EXPENDITURE.**

Consideration was given to potential capital spending projects for 2019/20 including:

Jubilee Floral Garden.

Bowling Green Maintenance.

QE II Project – 2,000.00

War Memorial – 500.00

Election costs.

**Resolved: that the restoration of the Jubilee Floral Garden will be referred to the General Purposes Committee.**

**The ongoing bowling green maintenance has already been agreed by the full Parish Council; funding for the new equipment will be provided for within the new budget.**

**A further £2,000 will be put into the QE II project.**

**The clerk will contact Democratic Services to assess the cost of next year’s Parish Council elections.**

**5. BUDGET.**

The clerk provided a draft budget document including known annual costs; this information was reviewed and adjusted as necessary.

**Resolved: the clerk will continue to assess the costs of all aspects of Parish Council expenditure and income for 2019/20 and bring further information back to the second budget meeting on 5th November.**

**6. DATE AND TIME OF THE NEXT MEETING.**

**Resolved: the date and time of the next meeting of the Finance Committee will be on 5th November at 6.30pm.**