



# UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion  
Wealstone Lane  
Upton  
Chester  
CH2 1HD  
07584415343

Email: [clerk@uptonbychester.org.uk](mailto:clerk@uptonbychester.org.uk)



Minutes of the Meeting of Upton by Chester and District Parish Council Finance Committee held on 07 April 2021, 8.00pm, via Microsoft Teams.

**Present: Cllr A Bennion, Cllr T Egerton-Parry (Chairman), Cllr J Evans, Cllr P Greenhalgh and Cllr J Houlbrook.**

**In attendance: Ms S Bull (Clerk and Proper Officer) and 2 members of the public.**

## **1. APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Cllr Poulton.

**Resolved: noted.**

## **2. DECLARATIONS OF INTEREST.**

No declarations of interest were made.

## **3. MINUTES.**

**Resolved: The Minutes of the meeting held on 08 March 2021 were approved as a correct record and will be signed by the Chairman at the next opportunity.**

**Proposed by Cllr Houlbrook, seconded by Cllr Bennion. All agreed.**

## **4. FINANCIAL PLANNING.**

The Chairman proposed that members of the public be excluded from the remainder of the meeting due to the confidential nature of the business to be discussed. All agreed.

**Resolved: to exclude the public and press on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

Members of the committee had an open discussion and debate regarding the financial aspect and responsibility for several areas of PC business, including the following:

- Parish-wide survey
- Workforce and skills
- Upton Pavilion/catering and retail
- Marketing and promotion of assets
- A 5-10 financial mapping process

**5. DATE AND TIME OF THE NEXT MEETING.**

**Resolved: The date and time of the next meeting will be on 7 June at 7.30pm (subject to the annual meeting schedule being approved at the Annual Parish Council meeting).**