UPTON BY CHESTER AND DISTRICT



PARISH COUNCIL

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Minutes of the meeting of the Communications Committee of the Upton by Chester and District Parish Council held on Monday 19th March 2018, 7.00pm, at Upton Pavilion, Upton, Chester.

Present: Cllr Evans, Cllr M Lloyd, Cllr McNae, Cllr Vaughan (Chairman).

In attendance: Mrs S Pollard (Clerk).

1. **APPOLOGIES FOR ABSENCE.**

Apologies for absence were received from Cllr Southward and Cllr Walmsley.

**2. DECLARATIONS OF INTEREST.**

No Declarations of Interest were made.

**3. MINUTES OF THE LAST MEETING.**

**Resolved: the Minutes of the meeting held on 22nd January 2018 were approved as a correct record and signed by the Chairman.**

**Proposed by Cllr M Lloyd, seconded by Cllr Evans.**

**4. NEWSLETTER SPRING SUMMER 2018.**

Amendments to thedraft newsletter were agreed.

**Resolved: the final draft newsletter will be presented to the full Parish Council for approval on 9th April.**

**5. GENERAL DATA PROTECTION REGULATIONS.**

**Resolved: the clerk will attend training on 18th April and report back. In the meantime guidelines will be followed to carry out an audit of data held by the Parish Council.**

**6. DATE AND TIME OF THE NEXT MEETING.**

**Resolved: the date and** **time of the next meeting will be on Monday 17th September.**