

UPTON BY CHESTER AND DISTRICT PARISH COUNCIL



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Minutes of the Upton by Chester and District Parish Council's Assets Management Committee Meeting held on Monday 25 September 2023, 7.30pm, at Upton Pavilion, Wealstone Lane, Upton, Chester.

Present: Cllr M Carter, Cllr A Lingard, Cllr H Morgan (Chairperson) and Cllr Stanley.

In attendance: Suzi Bull (Clerk/Proper Officer).

1. APOLOGIES FOR ABSENCE.

No apologies for absence received.
Cllr Jeffery was absent from the meeting.

2. DECLARATIONS OF INTEREST.

No declarations were made.

3. MINUTES.

Resolved: The Chairperson signed the Minutes of the meeting held on 24 July 2023.

4. CLERK'S REPORT.

Resolved: A report from the Clerk on actions taken on the resolutions of the last meeting was received.

The following further action was agreed:

Concern regarding the poor repair of the path at Chemistry Pits was noted.

Resolved: Arrangements will be made to remove the remaining edging posts as soon as possible.

A a new specification will be agreed to repair or upgrade the path before quotes are sourced.

A request for fixed football goals at the QE II Playing Field was reconsidered. Councillors are concerned as to how posts will be kept secure and the potential burden on Pavilion staff to facilitate this.

Resolved: A request will be made to the resident to provide further information regarding the type of equipment to be supplied; also an invitation to attend the next meeting of this committee to discuss further.

An Assets Committee walk-round will take place at 4.30pm on Tuesday 3 October.

5. PAVILION REFURBISHMENT.

The committee considered previous plans to reconfigure the internal layout of the Pavilion.

Resolved: With a view to making improved working conditions, the committee will, as a minimum, review the health and safety aspects of the pavilion office/shop and meeting room space. This will assess the 'fit-for-purpose' condition of both spaces. The Clerk will review home work place information and arrange for a workplace assessment.

6. PITCH DRAINAGE.

Members received information regarding the proposed football pitch drainage project in which partners at Cheshire West and Chester Council have withdrawn from the proposal to apply drainage measures to the football pitches on the QE II Playing Field. This is due to not being given permission to connect to a neighbouring facility's water drainage system and there being no other way to drain the standing water on the field.

Section 106 funding set aside for the pitch drainage may be made available for the purpose of alternative measures that would assist drainage.

Resolved: For this Council to gain a clear understanding of and find a solution to this matter, a request will be made for a further meeting with CW&C officers and representatives of Mill View School.

Section 106 funding will not be drawn down until after further investigation.

7. BUDGET.

Supporting information for this item was not available.

Resolved: To defer to the next meeting.

8. DATE AND TIME OF THE NEXT MEETING.

Resolved: The date and time of the next meeting will be 23 October at 7.30pm.

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