



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

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Minutes of the meeting of Upton by Chester and District Parish Council's General Purposes Committee held on Monday 27 July 2022, 7.30pm, at Upton Pavilion, Wealstone Lane, Upton, Chester.

Present: Cllr Carter, Cllr Evans, Cllr Houlbrook (Chairman), Cllr Jenkins, Cllr Poulton, Cllr Samuel and Cllr Walker.

In attendance: Suzi Bull (Clerk/Proper Officer), 1 member of the public.

1. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Cllr Bennion, Cllr J Egerton-Parry and Cllr T Egerton-Parry.

Resolved: Noted.

2. DECLARATIONS OF INTEREST.

No declarations of interest were made.

3. MINUTES.

Resolved: That the Minutes of the meeting held on 20 June 2022 and the 18 July 2022 were confirmed as a correct record and signed by the Chairman.

Proposed by Cllr Carter, seconded by Cllr Samuel. All agreed.

4. PARISH SURVEY ACTION PLAN.

Members considered who would take responsibility for creating and monitoring an Action Plan in response to feedback from the Parish Survey.

It was acknowledged that there is an urgent need to publish the summary report and comments received in the survey.

Resolved: The Clerk will follow up on ensuring that the survey summary is published as soon as possible.

Cllr Walker will take overall responsibility for creating and monitoring an action plan; Cllr Jenkins, Cllr Houlbrook, Cllr Evans, Cllr Poulton and the Clerk will form a working party to assist with this.

The first meeting of the working party will take place on Teams in September.

5. POND.

No further progress has been made with the development of the pond.

Resolved: The Clerk will liaise with the Upton resident who previously advised the Parish Council on pond management and Cllr Poulton, who will lead on this project.

6. SIGNAGE.

To comply with insurance requirements, new signage is required for the pond.

Members considered draft wording for a new pond sign along with a replacement sign for the QE II Playing Field.

The Clerk provided a quotation of costs.

Resolved: The Clerk will place an order for 1x new pond sign and 2x replacement playing field signs.

The Clerk will purchase the required post and hardware for the new pond sign.

Cllr Jenkins and Cllr Samuel will install the signs when available.

7. TEEN OUTDOOR ACTIVITY PROVISION.

Further consideration of the provision of teen appropriate outdoor activities and or equipment is required.

Resolved: This item will be deferred to the next meeting.

8. COMMUNITY EVENT.

A further community event to take place on the second Saturday of September has been approved; the following action was agreed:

Resolved: A community picnic will take place on Saturday 10 September, 12pm to 3pm. This will be advertised by a poster on the notice boards, website and social media.

A selection of outdoor games will be purchased, complimentary ice lollies will be offered to all accompanied children.

The proposed outdoor cinema event will be postponed but reconsidered for 2023.

9. PUBLIC RIGHTS OF WAY (PROW).

This item was referred from the full Parish Council meeting. The committee further considered the Parish Council's involvement in the maintenance of public rights of way within the parish.

Resolved: That there will be a 'standing' item for reporting on PROW on future General Purposes agendas.

Cllr Jenkins and Cllr Houlbrook will take responsibility for regularly monitoring Upton PROW and report to this committee.

The Clerk will circulate a list and map of Upton PROW.

10. DATE AND TIME OF THE NEXT MEETING.

Resolved: That the date and time of the next meeting will be a working party meeting via Teams, on Monday 12 September.