



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

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Minutes of the meeting of the General Purposes Committee, held on Monday 21 March 2022, 7.00pm, Upton Pavilion, Wealstone Lane, Upton.

Present: Cllr A Bennion, Cllr M Carter (Chairman), Cllr T Egerton-Parry, Cllr J Egerton-Parry, Cllr J Houlbrook, Cllr N Poulton and Cllr B Walker.

In attendance: Suzi Bull (Proper Officer), 1 member of the public.

A member of the public addressed the committee in support of information already circulated regarding Chemistry Pit Playing Field.

1. APOLOGIES FOR ABSENCE.

Apologies for absence with reasons were received from: Cllr Southward and Cllr Samuel.
Also absent from the meeting Cllr Evans and Cllr Hulmes.

2. DECLARATIONS OF INTEREST.

No declarations of interest were made.

3. MINUTES.

Resolved: The Minutes of the meeting held on 17 January 2022 were confirmed as a correct record and signed by the Chairman.

Proposed by Cllr Poulton, seconded by Cllr Houlbrook. All agreed.

Proposed by Cllr Houlbrook that Standing Orders be suspended for the next item in order to facilitate open discussion and the inclusion of the member of public present at the meeting. All agreed.

4. WEBSITE.

The Chairman welcomed website designer Bob Hadfield to the meeting to present changes to the Parish Council website.

Councillors reviewed the revised website pages in detail.

Resolved: Several additional amendments were agreed, including:

- To add a brief 'biography' to Cllr profiles.
- Add details of committee membership to Cllr information page.
- Change background colour to assist with viewing by people with specific needs.
- Add an Archive page for previous news items.

- Show relevant news items on Projects page.
- Move reports (playground) onto the Governance page.
- Add more photographs to the 'facilities' pages.
- Cllrs will provide photographs for inclusion to the Clerk.
- The 'tiles' layout will be repeated on secondary pages as well as the home page.
- Include a link to the town twinning website and a map of Arradon.
- Content will be added to the new Upton business directory which will be updated annually.
- A list of PC Projects will be provided.
- Layout of pages will be changed to avoid too much scrolling; it will be more 'tabular'.
- A grounds maintenance schedule will be added.
- Links to the country park and information about the poppy trail will be included.
- Bob will provide a list of information required to fill the 'coming soon' pages.

Standing Orders were reinstated.

5. CLERK'S REPORT.

Resolved: The report from the Clerk on action taken on the resolutions of the last meeting was received and noted.

6. CHEMISTRY PITS.

Members considered improvements to Chemistry Pits Playing Field. Comments from an Upton resident were received and circulated.

Resolved: A site visit will take place by a working party consisting of Cllr Bennion, Cllr Houlbrook and Cllr Poulton at 5.30pm on 24 March.

The Clerk reported that a site meeting to assess the damage to the footpath edging is due to take place on Tuesday 22 March.

7. TREE – LAKESIDE COURT.

A tree on the border of Marl Heys and Lakeside Court is in need of maintenance work; a consultation and site visit with a tree specialist has taken place. A report and quotation for work was provided.

The tree is damaged and likely to suffer long-term due to the developer building a detached garage on top of the tree roots.

Photographs provided indicate that the tree is partly within the curtilage of no: 10 Lakeside Court.

Resolved: Due to the poor condition of the tree and the likely damage already caused by the building work, the tree will be felled. The Clerk will write to the resident to request that half of the costs are met.

8. SIGNAGE.

Resolved: some new and replacement signs will be purchased, further consideration will be given to the layout, wording and style of the signs; Cllr Walker will assist with the art work.

9. PAVILION OPENING HOURS.

Resolved: From 1 April, the Pavilion opening hours will be 9am to 8pm.

10. DATE AND TIME OF THE NEXT MEETING.

Resolved: The date and time of the next meeting will be on Monday 16 May at 7pm.