



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

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Minutes of the meeting of Upton by Chester and District Parish Council's General Purposes Committee held on Monday 16 May 2022, 7.30pm, at Upton Pavilion, Wealstone Lane, Upton, Chester.

Present: Cllr M Carter, Cllr J Houlbrook, Cllr F Samuel and Cllr B Walker.

In attendance: Suzi Bull (Clerk/Proper Officer).

1. APPOINTMENT OF CHAIRMAN.

A nomination was received for Cllr J Houlbrook, proposed by Cllr Carter, seconded by Cllr Walker.

No further nominations were received.

Resolved: that Cllr Houlbrook is appointed as Chairman of the General Purposes Committee.

2. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Cllr Bennion, Cllr J Egerton-Parry, Cllr T Egerton-Parry and Cllr Southward.

Resolved: the apologies for absence were noted.

Cllr Evans and Cllr Hulmes were also absent from the meeting.

3. DECLARATIONS OF INTEREST.

Resolved: That no declarations of interest were made.

4. MINUTES.

Resolved: That the Minutes of the meeting held on 21 March 2022 were confirmed as a correct record and signed by the Chairman.

Proposed Cllr Houlbrook seconded by Cllr Carter. All agreed.

5. CLERK'S REPORT.

Resolved: That a report from the Clerk on action taken on the resolutions of the last meeting was received and noted.

The following further action was approved:

A follow-up letter will be sent to the resident at Lakeside Court to confirm a decision due to be made on tree work.

An alternative course of action to phase the tree work over a 3-4 years will be put forward.

6. WEBSITE.

Resolved: That the amendments made to the Parish Council website were approved with some further amendments agreed: the Clerk will pass this information on for action.

The invoice for website improvements will now be paid in full.

7. PARISH SURVEY.

Members received a presentation of the summary of responses from the Parish Survey.

The content of the responses will be used to inform the work of the Parish Council.

Resolved: the Councillor leading the project will work with the Clerk to provide a written summary for circulation and publication at the Parish Council meeting on 13 June.

8. NEWSLETTER.

Resolved: The next Parish Council newsletter will be produced and circulated in September.

9. CHEMISTRY PITS.

Members received information regarding a meeting with residents at Chemistry Pits Playing Field. A summary of items discussed was circulated.

Resolved: Items proposed by residents will be taken forward as actions; work will be progressed immediately.

10. DATE AND TIME OF THE NEXT MEETING.

Resolved: The date and time of the next meeting will be on 20 June at 7pm.