



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
07584415343

Email: clerk@uptonbychester.org.uk



LOCAL COUNCIL
AWARD SCHEME
QUALITY GOLD

Minutes of the meeting of the General Purposes Committee, held on Monday 20 September 2021, 7.30pm, Upton Pavilion, Wealstone Lane, Upton.

Present: Cllr M Carter (Chairman), Cllr J Houlbrook, Cllr N Poulton and Cllr F Samuel.

In attendance: Suzi Bull (Clerk/Proper Officer).

1. APPOINTMENT OF CHAIRMAN.

A nomination was received for Cllr Carter to be appointed as Chairman. Proposed by Cllr Poulton, seconded by Cllr Houlbrook. All agreed.

Resolved: Cllr Carter will be the Chairman of the General Purposes Committee for the forthcoming year.

2. APOLOGIES FOR ABSENCE.

The following apologies for absence were received:

Cllr Bennion – work commitment.

Cllr Evans – family commitment.

Cllr Hulmes – work commitment.

Cllr Southward – medical.

Cllr Walker – holiday.

Resolved: noted.

3. DECLARATIONS OF INTEREST.

No declarations of interest were made.

4. MINUTES.

Resolved: The Minutes of the meeting held on 19 July 2021 were confirmed as a correct record and signed by the Chairman.

Proposed by Cllr Houlbrook, seconded by Cllr Carter.

5. QUEEN'S JUBILEE CELEBRATION.

The committee discussed next year's proposed celebration of Queen Elizabeth II Platinum Jubilee.

Resolved: The Parish Council will hold a Jubilee Fun Day on Saturday 4 June as part of Queen Elizabeth II Platinum Jubilee celebrations.

(The Parish Council annual Fun Day usually held in September will not take place). Upton residents will be invited to form a working party to plan and manage a carnival procession around Upton.

The carnival procession will end at Upton Pavilion and the Fun Day will commence immediately afterwards.

The Clerk will provide a social media message to be posted to invite members of the community to form a working party.

CLlr Houlbrook will act as a liaison between the carnival working party and the Fun Day working party.

The Clerk will invite the Lord Mayor or the Lord Lieutenant to attend the event.

6. POPPY SEED PLANTING.

Resolved: A bulk order of poppy seeds will be placed along with small paper bags to distribute them.

Residents will be invited to collect a bag of seeds to sow in their own gardens.

Members of the Council and staff will arrange to sow poppy seeds in the War Memorial garden and at UPC owned green spaces.

7. CHRISTMAS.

Resolved: The Christmas Carol Singing event will take place on Thursday 9 December.

Contact will be made with Upton High School to invite the school band to play along to the carols.

Upton primary schools will also be invited to attend to sing two carols each.

An additional water heater will be purchased to help cater the event.

Complimentary mince pies, mulled wine and hot chocolate will be served.

Resolved: A community Christmas tree will be purchased and erected in Lodge Gardens. Also one tree will be erected in the jubilee garden.

All trees, including the one planted next to the Pavilion will be lit with white lights.

8. NEWSLETTER.

Resolved: Items to be included in the next newsletter relevant to this committee are as follows:

- **Date of the Christmas Carol singing event.**
- **Details and date of the Jubilee Fun Day and proposed carnival.**
- **A report on the hanging baskets provided to the Upton shopping areas.**

9. BUDGET.

Resolved: The budget requirements within the remit of this committee are as follows:

- **QE II Platinum Jubilee event.**
- **Christmas events and trees.**
- **Production and distribution of the parish-wide survey.**

10. DATE AND TIME OF THE NEXT MEETING.

Resolved: The date and time of the next meeting will be on Monday 18 October 2021.

