



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
07584415343

Email: clerk@uptonbychester.org.uk

Minutes of the meeting of the General Purposes Committee, held on Monday 17 January 2022, 7.00pm, Upton Pavilion, Wealstone Lane, Upton.

Present: Cllr A Bennion, Cllr M Carter(Chairman), Cllr J Houlbrook, Cllr N Poulton, Cllr F Samuel and Cllr B Walker.

In attendance: Suzi Bull (Proper Officer, Darren Flaherty, 4 members of the public.

1. OPEN FORUM.

A representative of Upton Tennis Club asked the Parish Council to approve a draft agreement between the club and the Parish Council.

2. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Cllr Southward and Cllr Evans.

Resolved: noted.

3. DECLARATIONS OF INTEREST.

No declarations of interest were made.

4. MINUTES.

Resolved: the Minutes of the meeting held on 22 November 2021 were confirmed as a correct record and signed by the Chairman. Proposed by Cllr Houlbrook, seconded by Cllr Walker. All agreed

5. PLATINUM JUBILEE CELEBRATION.

The Parish Council is planning a Fun Day to be held on Saturday 4 June as part of the Platinum Jubilee Celebrations.

Resolved: The following actions were agreed:

- **The clerk will apply for an event license**
- **The clerk will apply for appropriate road closures**
- **Cllr Bennion will contact Telent Traffic Management to request assistance with road management**
- **Cllr Bennion will contact Brio Leisure to request assistance in running traditional racing events**

- **The clerk will contact local schools to see how they would like to contribute to the event and invite them to run a BBQ stall**

A working party consisting of Cllr Bennion, Cllr Houlbrook, Cllr Poulton, Cllr Samuel, D Flaherty and the Clerk will meet on Teams on 7 February at 6.30pm.

6. TENNIS CLUB AGREEMENT - This item was taken after item 1

As part of the Tennis Courts refurbishment project, the QE II Committee has undertaken a review of the Upton Tennis Club's use of the courts. Including how and when the courts are used and how charges are applied.

Further information from UTC was received by the Council on the day of this meeting which was contrary to that already received from another source. Members of the committee had not had the opportunity to review the additional information.

Resolved: This item will be deferred to the next meeting of the Parish Council scheduled for 7 February. All tennis club coaching will cease until a final agreement is in place.

7. CORRESPONDENCE.

Resolved: Correspondence received regarding Upton Tennis Club coaching will be deferred to the next meeting. The Clerk will update correspondents on the decision to defer a response until after the next Parish Council meeting.

8. NEW SIGNAGE.

Members discussed the requirement for new, updated and additional signage on Parish Council owned property. Also for replacement and additional notice boards.

Funding for all new signs and noticeboards is available from Section 106 funding.

Resolved: A working party of Cllr Walker, Cllr Samuel, Cllr T Egerton-Parry and Cllr Bennion will assist the clerk in identifying the precise requirements.

Cllr Walker will design the layout of the signs and source and liaise with the sign maker.

A walk-round will be arranged to review the current signage and agree the new requirements.

Additional noticeboards will be placed in Upton Dene, the Bache shopping area and in the Caughall Road area.

The Community notice board adjacent to the Pavilion will be replaced and an additional community notice board will be situated in the Caughall Road area and on Reconciliation Field.

9. DATE OF THE NEXT MEETING.

To confirm that a remote working party meeting will be scheduled for 21 February; the next meeting will be held on 21 March.

.....

