



# UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

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Minutes of the meeting of Upton by Chester and District Parish Council's Finance Committee held on Monday 04 October 2021, 7.30pm, at Upton Pavilion, Wealstone Lane, Upton, Chester.

**Present:** Cllr A Bennion, Cllr T Egerton-Parry (Chairman), Cllr P Greenhalgh.

**In attendance:** Suzi Bull (Clerk/Proper Officer) and 1 member of the public.

## 1. APOLOGIES FOR ABSENCE.

The following apologies for absence were received by the Clerk  
Cllr Keenan – work commitment.  
Cllr Poulton – family commitment.  
Cllr Evans – holiday.  
Cllr Houlbrook – Borough Council business.

## 2. DECLARATIONS OF INTEREST.

No declarations of interest were made.

## 3. MINUTES.

**Resolved:** The Minutes of the meeting held on 06 September 2021 were confirmed as a correct record and signed by the Chairman.

**Proposed by Cllr Greenhalgh, seconded by Cllr Bennion. Agreed.**

## 4. SECTION 106 FUNDING.

It was reported that the Parish Council Chairman, Vice Chairman and Proper Officer attended a meeting with officers of CW&C Council to discuss details of Section 106 funding available for Upton and how it may be spent.

This up to date, detailed information was provided to the committee and will be circulated to all Councillors.

**Resolved:** The following recommendation will be put to the Parish Council at the meeting to be held on 11 October:

- For all current and proposed UPC projects, appropriate Section 106 funding will be used before UPC ringfenced funds.

- **£20,000 ringfenced funds for the tennis court project will be re-designated to 'QE II Projects' for use in future.**

#### **5. PLAYGROUND AND TENNIS COURTS PROJECTS FINANCIAL SUMMARY.**

Nothing further resolved under this agenda item – see above.

#### **6. ACCOUNTS.**

**Resolved: The accounting reports were received and noted.**

#### **7. PAVILION AND QE II INCOME.**

**Resolved: The Pavilion income report was received and noted.**

#### **8. BUDGET.**

To agree a format and process for budget setting.

**Resolved: a working party to consist of Members present at this meeting will be convened to draft the budget.**

**Once complete the draft will be presented to the Finance Committee prior to being recommended to the full Parish Council.**

**Resolved: capital spending for the period 2022/23 will be further considered.**

#### **9. DATE AND TIME OF THE NEXT MEETING.**

**Resolved: The date and time of the next meeting will be on Monday 8 November 2021.**