



# UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

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Minutes of the meeting of the Finance Committee, held on Monday 19 December 2022, 7.00pm, Upton Pavilion, Wealstone Lane, Upton.

**Present:** Cllr P Greenhalgh (Chairman), Cllr J Houlbrook and Cllr D Jenkins.

**In attendance:** Suzi Bull (Clerk/Proper Officer) and 1 member of the public.

## 1. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Cllr Bennion, Cllr Keenan and Cllr Poulton.

Cllr Evans was absent from the meeting.

**Resolved: noted.**

## 2. DECLARATIONS OF INTEREST.

No declarations of interest were made.

**Resolved: Noted.**

## 3. MINUTES.

**Resolved: That the Minutes of the meeting held on 31 October 2022 were approved as a correct record and signed by the Chairman.**

**Proposed by Cllr Houlbrook, seconded by Cllr Jenkins. All agreed.**

## 4. CLERK'S REPORT.

**Resolved: That the Clerk's Report was received and noted.**

**The following further action was agreed: the clerk will provide a report to the full Parish Council on recent national changes to the calculation of holiday pay for staff who work irregular hours and will look for the Parish Council to provide a reasonable solution where UPC data is not currently available.**

## **5. BUDGET 2023/24.**

The committee reviewed and considered the draft budget.

A proposal for capital expenditure, to purchase highways signage to resolve the issue of car parking on grass verges and pavements, also a speed indicator device was considered.

Cllr Greenhalgh requested that his objections to the Parish Council taking responsibility for highways matters be recorded.

The Committee reviewed tax base information provided by Cheshire West and Chester Council.

It was noted that due to savings made by not fulfilling the additional officer position, balances at year end are expected to be higher.

**Resolved: That the draft budget be approved and recommended to the full Parish Council in January.**

**Sufficient funds will be moved into the budget from balances, to result in the Parish Council setting a precept at the same level as the previous year.**

**The Clerk will make the final calculation to be presented and approved by the Parish Council in January.**

## **6. DATE AND TIME OF THE NEXT MEETING.**

**Resolved: That the date and time of the next meeting will be on Monday 30 January 2023.**