



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
07584415343

Email: clerk@uptonbychester.org.uk



APPLICATION FORM – to fill a CASUAL VACANCY for Upton-by-Chester and District Parish Council through co-option.

Before completing the form please read the Parish Council's Co-option Policy:

Section 1: Eligibility – please complete the following:

To qualify a person must:

- A. Be at least 18 years or over.
- B. Be a British subject or an eligible Commonwealth citizen.
- C. And at least one of the following four options:
 - 1. You are and will continue to be, registered as a local government elector for Upton-by-Chester and District parish via the Register of Electors
 - 2. You have, during the 12 preceding months, occupied, as owner or tenant, any premises or land in the Upton-by-Chester parish
 - 3. Your principle or only place of work, during the 12 preceding months, has been in the Upton-by-Chester and District parish
 - 4. You have, during the twelve preceding months, resided in the parish or within three miles of its boundaries

Please confirm eligibility:

I confirm that I am eligible and qualify with point(s)of section C

Signed

.....

Section 2: Disqualifications – please note:

A person is disqualified for being elected as a local councillor or being a member of a local council if they:

- a. Hold any paid office or employment of the local council (other than the office of Chairman) or of a joint committee on which the council is represented.
- b. Are the subject of a bankruptcy restrictions order, or an interim bankruptcy restrictions order under Schedule 4ZB of the Insolvency Act 1986 - <https://www.legislation.gov.uk/ukpga/1986/45/schedule/4ZB>
- c. Have within 5 years before the day of election, or since their election, been convicted in the U.K., Channel Islands or Isle of Man of any offence and has been sentenced to imprisonment (whether suspended or not) for not less than 3 months without the option of a fine
- d. Are otherwise disqualified under Part III of the Representation of the People Act 1983 - <https://www.legislation.gov.uk/ukpga/1983/2/part/III> for corrupt or illegal practices, or under the Audit Commission Act 1998 - <https://www.legislation.gov.uk/ukpga/1998/18/enacted> consequent upon audit proceedings

A person who is disqualified from being elected or holding office as a member of a local council is also disqualified for being a member of a committee or sub-committee of that council or for being a representative of the council on a joint committee involving that council (Local Government Act 1972, s104).

Further notes on: Eligibility and Disqualifications

A person is eligible to be co-opted provided they are qualified to be a Councillor pursuant to Local Government Act (LGA) 1972, s79 - <https://www.legislation.gov.uk/ukpga/1972/70/section/79> and are not disqualified from being a member pursuant to LGA 1972 s80 - <https://www.legislation.gov.uk/ukpga/1972/70/section/80>.

Detailed guidance on eligibility criteria can be found in information from the Electoral Commission - <https://www.electoralcommission.org.uk/sites/default/files/2022-01/Part%201%20Can%20you%20stand%20for%20election%20Parish%20LGE.pdf>

Section 3 : Personal Details

Please note: Except for your full name, the personal information you provide in this section will not be shared with Parish Councillors in advance of the meeting at which voting for co-option will take place:

Full Name:	
Address:	
Email Address:	
Telephone No:	

Section 4 : Personal Statement

Please note: The information you provide in this section will be shared with the Parish Councillors in advance of the meeting at which voting for co-option will take place. This information will be an important part of the co-option process.

Please provide a brief personal profile (max 300 words), including:

- Reason(s) why you would like to become a Councillor
- Details of any skills, knowledge, expertise or life experience that may be of benefit to the Parish Council and Upton community.
- An indication of the Council's Committees and/or Working Groups you may choose to make a contribution to.

Section 5 : Declaration and Signature

If co-opted, you will be required to comply with the Upton-by-Chester and District Parish Council's Code of Conduct, you will also need to sign a Declaration of Acceptance of Office and complete a Declaration of Register of Interests Form. You will be required to undertake induction and new Councillor training at the earliest opportunity.

I,, confirm that:

I am eligible for the vacancy at Upton-by-Chester and District Parish Council
I am not disqualified for being elected as a Parish Councillor
The information provided on this form is a true and accurate record

Signature.....

Date.....

Use of personal data:

Please note all information supplied will not be used by the Parish Council for any other purpose than in consideration of your application for co-option to the Parish Council, unless you are successfully co-opted. In all other cases, personal data will be securely destroyed immediately after the meeting.

PLEASE RETURN THIS FORM TO THE PARISH CLERK BY 05 July 2022 at clerk@uptonbychester.org.uk or c/o Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD. Please address to the Clerk, as CONFIDENTIAL