

CLERK'S REPORT – COMMUNICATIONS COMMITTEE 15 March 2021.

Report on actions taken on resolutions made at the last meeting:

4. Microsoft Teams (Clerk's Report) – I have now set up Microsoft Teams and using it reasonably successfully. Seems to have fewer technical issues during meetings. I have cancelled the paid subscription to Cisco Webex.

5. Newsletter – has been approved and gone to print for distribution via Upton Handbooks early April.

6. Community Engagement Meeting – the first meeting has been held and a date set for the second meeting. Further review may be carried out – see agenda item.

7. Website – see agenda item.