



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
07584415343

Email: clerk@uptonbychester.org.uk



Dear Member,

You are summoned to the Meeting of Upton-by-Chester and District Parish Council, to be held at 7.30 pm on Monday 16 January 2023 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.

Signed *Suzi Bull* Clerk/ Proper Officer to the Parish Council 10.01.23.

AGENDA

1. OPEN FORUM.

Members of the public will be invited to comment on any items on the agenda before business commences.

(New business should be brought to the attention of the clerk one week prior to the next meeting).

2. APOLOGIES FOR ABSENCE.

To receive apologies for absence as reported to the clerk.

3. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in items on this agenda as per the Code of Conduct.

4. COMMUNITY SAFETY.

- To welcome a member of the Upton community safety team to the meeting.
- To receive a report on community safety. **Enc**

5. MINUTES.

To confirm as a true record the Minutes of the meeting held on Monday Monday 12 December 2022. **Enc**

6. CLERK'S REPORT.

To receive and note a report from the Clerk on action taken on resolutions made at the last meeting. **Enc**

7. COMMITTEE MINUTES.

To receive the Minutes of the Committee meetings held since the last meeting and approve any recommendations:

- Finance Committee 19.12.22

8. FINANCE AND ACCOUNTS REPORTS.

To approve the payment of invoices for goods and services rendered, to note any receipts and details of current balances. **Enc**

9. FCC GRANT.

To receive and note information regarding the approved FCC grant fund.

10. DRAFT BUDGET.

- To approve the draft budget. **Enc**
- To agree a precept request.

11. CAR BOOT SALE.

- To confirm Councillors attendance at the car boot sale
- To consider and agree if the Parish Council will provide refreshments.
- To agree changes to the site layout and car parking arrangements.

12. CAR PARKING/TRAFFIC FLOW/LIGHTING AT THE PAVILION.

To consider issues raised at the November Parish Council meeting regarding car parking and external lighting at Upton Pavilion.

13. PLANNING COMMITTEE.

To consider and approve a proposal for a new structure for the new Planning Committee.

14. HIS MAJESTY KING CHARLES III CORONATION.

To consider how the Parish Council will celebrate His Majesty King Charles III coronation.

15. CAR PARKING AT WESTON GROVE.

To receive information on the options available to amend car parking at Weston Grove.

16. COUNCILLOR RESIGNATION FROM FINANCE COMMITTEE.

To receive and approve the resignation of a councillor from the Finance Committee.

17. POLICE AND CRIME COMMISSIONER MEETING.

To consider questions to be put to the PCC in lieu of attending the PCC/Town and Parish Council Meeting.

18. REPRESENTATION AT CW&C PLANNING COMMITTEE MEETING.

To consider and approve a statement to be put forward at the CW&C Planning Committee meeting for planning application 22/03028/OUT.

19. TREE VANDALISM AT QE II PLAYING FIELD.

To receive information and consider further action.

20. RECRUITMENT.

To approve costs associated with recruitment.

21. DATE OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on 13 February 2023 at 7.30pm.