



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
07584415343

Email: clerk@uptonbychester.org.uk



Dear Member,

You are summoned to the Meeting of Upton-by-Chester and District Parish Council, to be held at 7.30 pm on Monday 13 February 2023 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.

Signed *Suzi Bull* Clerk/ Proper Officer to the Parish Council 07.02.23.

AGENDA

1. OPEN FORUM.

Members of the public will be invited to comment on any items on the agenda before business commences.

(New business should be brought to the attention of the clerk one week prior to the next meeting).

2. APOLOGIES FOR ABSENCE.

To receive apologies for absence as reported to the clerk.

3. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in items on this agenda as per the Code of Conduct.

4. COMMUNITY SAFETY.

- To welcome a member of the Upton community safety team to the meeting.
- To receive a report on community safety. **Enc**

5. MINUTES.

To confirm as a true record the Minutes of the meeting held on Monday 16 January 2023. **Enc**

6. CLERK'S REPORT.

To receive and note a report from the Clerk on action taken on resolutions made at the last meeting. **Enc**

7. COMMITTEE MINUTES.

To receive the Minutes of the Committee meetings held since the last meeting and approve any recommendations:

- QE II Sub-Committee 30.01.23
- Finance Committee 30.01.23
- Planning Sub-Committee 09.02.23

8. BOROUGH COUNCILLORS' REPORTS.

To information from Upton Borough Councillors on matters which affect Upton.

9. PLANNING SUB-COMMITTEE.

To receive a report from the Planning Sub-Committee Chairman on planning application submissions made on behalf of the Parish Council.

10. FINANCE AND ACCOUNTS REPORTS.

To approve the payment of invoices for goods and services rendered, to note any receipts and details of current balances. **Enc**

11. FINANCIAL SUPPORT FOR ACTIVE TRAVEL FESTIVAL.

To consider a request for a financial contribution to <https://atfest.uk/>.

12. CHESTER ZOO ARK.

To consider whether the Parish Council can find a permanent site for the wooden ark (previously hosted at Chester Zoo).

13. PARISH COUNCIL ELECTIONS.

- To consider how to promote the forthcoming parish council elections.
- To consider whether to contribute towards the fees of online training for interested parties.
- To consider the content of a new councillors' welcome pack.

14. CORRESPONDENCE.

To consider correspondence received on behalf of the Parish Council. **Enc**

15. PARK VENUE OF THE YEAR.

- To receive information regarding Upton tennis courts' nomination for the Lawn Tennis Association Annual Award for 'Park Venue of the Year'.
- To receive an invitation to and agree attendance at the Cheshire LTA Annual Presentation Evening. **Enc**

16. DATE OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on 13 March 2023 at 7.30pm.

