

UPTON BY CHESTER AND DISTRICT PARISH COUNCIL



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Dear Member,

You are summoned to the Meeting of Upton by Chester & District Parish Council to be held at 7.30pm on Monday 12 April 2021, via Microsoft Teams

[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3a1abefb37a3e5438d9431ea2ddee48baa%40thread.tacv2/1617102126930?context=%7b%22Tid%22%3a%2223b93e19-4705-43c0-b147-a5b94c2a5d58%22%2c%22Oid%22%3a%229aa67f4c-01ea-4918-a078-9035d0324f80%22%7d)

[join/19%3a1abefb37a3e5438d9431ea2ddee48baa%40thread.tacv2/1617102126930?context=%7b%22Tid%22%3a%2223b93e19-4705-43c0-b147-a5b94c2a5d58%22%2c%22Oid%22%3a%229aa67f4c-01ea-4918-a078-9035d0324f80%22%7d](https://teams.microsoft.com/l/meetup-join/19%3a1abefb37a3e5438d9431ea2ddee48baa%40thread.tacv2/1617102126930?context=%7b%22Tid%22%3a%2223b93e19-4705-43c0-b147-a5b94c2a5d58%22%2c%22Oid%22%3a%229aa67f4c-01ea-4918-a078-9035d0324f80%22%7d)

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend and there will be an 'Open Forum' for 10 minutes at the beginning of the meeting to raise any issues with the Parish Council.

06.04.21 Signed: *Suzi Pollard* Clerk and Proper Officer

AGENDA – Pt 1

1. OPEN FORUM.

Members of the public will be invited to comment on any items on the agenda before business commences.

(New business should be brought to the attention of the clerk one week prior to the next meeting).

2. APOLOGIES FOR ABSENCE.

To receive apologies for absence as reported to the Clerk and approve reasons as necessary.

3. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in items on this agenda as per the Code of Conduct.

4. COMMUNITY SAFETY.

To welcome members of the local community police team to the meeting to deliver a report on community safety.

5. YOUTH PROVISION IN UPTON.

To welcome CW&C Council's Cllr Richard Beacham to the meeting and receive information on proposed plans for youth provision.

6. MINUTES.

To confirm as a true record the Minutes of the meeting held on Monday 01 March 2021. **Enc**

7. CLERK'S REPORT.

To receive and note a report from the Clerk on action taken on resolutions made at the last meeting. **Enc**

8. COMMITTEE MINUTES.

To receive the Minutes of the committees held since the last meeting (**Enc**), to receive information and consider recommendations:

- General Purposes Committee 08 March
- Finance Committee 08 March.
Approve Facilities Pricing.
- Communications Committee 22 March.
- QE II Sub-Committee 29 March.
Approve playground equipment list and contractor tender process.

9. NEIGHBOURHOOD DEVELOPMENT PLAN.

To receive an update from the Chairman of the Steering Group.

10. BOROUGH COUNCILLORS' REPORTS.

To receive information from Upton Borough Councillors on matters which affect Upton.

11. FINANCE AND ACCOUNTS REPORTS.

To approve the payment of salaries and expenses, to approve the payment of invoices for goods and services rendered, to note any receipts and details of current balances. **Enc**

12. CYCLE PLAN FOR UPTON / LOW TRAFFIC NEIGHBOURHOODS

Ref Minute no: 07.21 / 15.21. To reconsider action agreed in light of progress made by the Sustainable Traffic Task Force.

13. USE OF THE PAVILION AS DROP-OFF/COLLECTION POINT.

To consider how the pavilion building may be used to store and distribute useful equipment to assist the Chester Wombles and as a collection point for other items for charitable organisations.

14. PARISH COUNCIL MEETINGS.

- To consider holding monthly full Parish Council meetings.
- To receive a draft meeting schedule for the period May 2021 to April 2022.

Enc

15. VIRTUAL/IN-PERSON PARISH COUNCIL MEETINGS.

- To consider legislation regarding temporary provision for Town and Parish Councils to hold remote meetings.
- Approve a plan to reinstate 'in-person' meetings.
- To amend Standing Orders if necessary.

16. QUEEN ELIZABETH II PLATINUM JUBILEE.

To consider a celebration event for the QE II Platinum Jubilee.

17. CHESTER ZOO 90TH ANNIVERSARY.

To consider how the Parish Council may support the community to celebrate the 90th anniversary of Chester Zoo.

18. COMMUNITY SPEED WATCH.

- To consider ways in which the Parish Council could support and assist the CSW team.
- To approve an application for Ward Funding, to receive funds and purchase equipment for the CSW team.

19. DATE OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on 17 May 2021 at 7.30pm.

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