UPTON BY CHESTER AND DISTRICT



PARISH COUNCIL

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**18 Gladstone Road**

**Chester**

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Dear Member,

You are summoned to the Meeting of Upton by Chester & District Parish Council to be held at 7.00pm on Monday 2 July 2018 at Upton Pavilion, Wealstone Lane, Upton, Chester.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend and there will be an 'Open Forum' for 10 minutes at the beginning of the meeting to raise any issues with the Parish Council.

25.06.18 Signed………S Pollard………..

Clerk to the Parish Council

### AGENDA – Pt 1

**1. OPEN FORUM.**

Members of the public will be invited to comment on any items on the agenda before business commences.

(New business should be brought to the attention of the clerk one week prior to the next meeting).

**2. COMMUNITY SAFETY.**

To welcome members of the local community police team to the meeting to deliver a report on community safety.

**3. APOLOGIES FOR ABSENCE.**

To receive apologies for absence as reported to the Clerk and approve reasons as necessary.

**4. DECLARATIONS OF INTEREST.**

Members are invited to declare any interests they may have in items on this agenda as per the Code of Conduct.

**5. MINUTES.**

To confirm as a true record the Minutes of the meeting held on Monday 21st May 2018. **Enc**

**6. CLERK’S REPORT.**

To receive a report from the Clerk on the actions taken on the resolutions made at the last meeting and agree any further action. **Enc**

**7. COMMITTEE MINUTES.**

To receive the Minutes of the committees held since the last meeting and consider recommendations:

General Purposes Committee 4th June. **Enc**

Community Garden

Mill View School access

Communications Committee 11th June. **Enc**

GDPR Policy

QE II Sub-Committee 30th April and 25th June. **Enc**

**8. NEIGHBOURHOOD DEVELOPMENT PLAN.**

To receive a report on the progress of the neighbourhood plan.

To receive the Minutes of the steering group meeting held on 30th April and 25th June. **Enc**

To appoint two new members of the Parish Council to the steering group.

**9. BOROUGH COUNCILLORS’ REPORT.**

To receive a report from Borough Councillors on matters which affect Upton. **To be circulated.**

**10. FINANCE AND ACCOUNTS REPORTS**.

To approve the payment of salaries and expenses, to approve the payment of invoices for goods and services rendered, to note any receipts and details of current balances. **Enc**

**11. MONTHLY CINEMA NIGHT.**

To consider a donation towards the cost of providing a monthly cinema night for young people, in the pavilion.

**12. COMMUNITY GARDEN.**

To consider the possible location and content of a community garden.

**13. WORKING PARTIES.**

To agree membership of working parties to progress the Upton Pavilion Fun Day and the Upton Christmas Market.

**14. NO: 1 BUS SERVICE.**

To receive an update from the Borough Councillors and agree further action.

**15. UPTON FEST.**

To receive information and review Upton Fest.

**16. INVITATIONS, CORRESPONDENCE AND PUBLICATIONS.**

To receive, note and agree actions on invitations, correspondence and publications.

**17. DATE OF THE NEXT MEETING.**

To confirm the date and time of the next meeting.

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