



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
07584415343

Email: clerk@uptonbychester.org.uk



Dear Member,

You are summoned to the Meeting of the General Purposes Committee to be held at 7.30 pm on Monday 20 September 2021 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.

Signed *Suzi Bull* Clerk/ Proper Officer to the Parish Council 15.09.21

AGENDA

1. APPOINTMENT OF CHAIRMAN.

To receive nominations for and elect the Chairman of the General Purposes Committee for the forthcoming year.

2. APOLOGIES FOR ABSENCE.

To receive and note apologies for absence as reported to the clerk.

3. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in any items on this agenda as per the Code of Conduct.

4. MINUTES.

To approve the Minutes of the meeting held on 19 July 2021. **Enc**

5. QUEEN'S JUBILEE CELEBRATION.

- To agree how to proceed with liaising with members of Upton community to plan a carnival and to agree a date.
- To set up a working party to support pavilion staff in planning a Jubilee Fun Day.

6. POPPY SEED PLANTING.

To agree who will carry out planting poppy seeds at the War Memorial garden and around Upton. Also a date when this will be done.

7. CHRISTMAS.

- To consider Christmas events and activities in Upton – including the date of the Carol Singing event.
- To approve the purchase of a community Christmas tree.

8. NEWSLETTER.

To consider items to be included in the next newsletter.

9. BUDGET.

To consider specific budget requirements within the remit of this committee.

10. DATE AND TIME OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on Monday 18 October 2021.