



# UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

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Dear Member,

You are summoned to the Meeting of the Finance Committee to be held at 7.30 pm on Monday 31 October 2022 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

**The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.**

Signed *Suzi Bull* Clerk/ Proper Officer to the Parish Council 25.10.22

## AGENDA

### 1. APOLOGIES FOR ABSENCE.

To receive and note apologies for absence as reported to the clerk.

### 2. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in any items on this agenda as per the Code of Conduct.

### 3. MINUTES.

To approve the Minutes of the meeting held on 27 June 2022. **Enc**

### 4. CLERK'S REPORT.

- To receive a report from the Clerk on the actions taken on the resolutions of the last meeting.
- To agree further action as necessary.

### 5. FINANCIAL BUSINESS PLAN.

- To receive and approve a draft layout for a Financial Business Plan
- To agree further action.

### 6. BUDGET 2023/24.

- To receive and approve a budget spreadsheet.
- To receive a forecast report.

- To agree further action with regards to setting the budget for the next financial period.
- To consider and approve capital spending for the next financial period.

#### **7. APPROVAL OF TRAINING COSTS.**

To approve the Clerk's authority to pay costs for all training courses for Councillors and Staff.

#### **8. ADDITIONAL SPENDING COSTS.**

To consider how additional spending costs can be met:

- Remembrance Parade (traffic management)
- Replacement Door
- Replacement Fencing

### **PART II**

**If resolved by the Committee, in accordance with the Public Bodies (admission to meetings) Act 1960 as extended by the Local Government Act 1972, section 100, the press and public will be excluded from the meeting for discussion of the undermentioned item(s), on the grounds that the publication of the matter would be prejudicial to the public interest by reason of the confidential nature of the business transacted.**

#### **9. COST OF LIVING SALARY INCREASE.**

To receive and consider a request from a member of UPC staff.

#### **10. HOLIDAY PAY TO SEASONAL STAFF.**

- To receive and review new information regarding holiday pay due to seasonal staff.
- To agree further action.

#### **11. OBJECTIONS TO THE AGAR 2021/22.**

- To receive notice of objections raised to information contained in the Annual Governance and Accountability Return.
- To agree action accordingly.

#### **12. DATE AND TIME OF THE NEXT MEETING.**

To confirm that the date and time of the next meeting will be on Monday 28 November 2022.