UPTON BY CHESTER AND DISTRICT

 PARISH COUNCIL

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**18 Gladstone Road**

**Chester**

**CH1 4BY**

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**Email:** clerk@uptonbychester.org.uk

Dear Member,

You are summoned to the Meeting of the Finance Committee to be held at 7.00 pm on Monday 9 December 2019 at Upton Pavilion, Wealstone Lane, Upton, Chester.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend and there will be an 'Open Forum' for 10 minutes at the beginning of the meeting to raise any issues with the Parish Council.

Signed………………………………………………. Clerk to the Parish Council 04.12.19

**AGENDA**

**1. APOLOGIES FOR ABSENCE.**

To receive and note apologies for absence as reported to the clerk.

**2. DECLARATIONS OF INTEREST.**

Members are invited to declare any interests they may have in any items on this agenda as per the Code of Conduct.

**3. MINUTES.**

To approve the Minutes of the meeting held on 9 September 2019. **Enc**

**4. CLERK’S REPORT.**

To receive and note the Clerk’s Report. **Enc**

**5. AUDIT.**

To receive and approve the audit report and agree action. **Enc**

**6. FINANCIAL REGULATIONS.**

To approve a recommendation to the Parish Council to adopt the revised NALC Financial Regulations. **Enc**

**7. BUDGET.**

* To receive information on the budget requirement from committees. **Enc**
* To consider capital expenditure.
* To agree a proposed precept (subject to Council Tax figures when available).

**8. BANK SIGNATORIES.**

To note that additional bank signatories are required and agree action.

**9. DATE AND TIME OF THE NEXT MEETING.**

To confirm that the date and time of the next meeting will be on Monday 23 December 2019 (this will be an extraordinary meeting of the committee).