



# UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

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Dear Member,

You are summoned to the Meeting of the Finance Committee to be held at 8.00 pm on Monday 07 June 2021 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

**The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.**

Signed *Suzi Bull* Clerk/ Proper Officer to the Parish Council 02.06.21

## AGENDA

### 1. APPOINTMENT OF CHAIRMAN.

To receive nominations for and elect the Chairman of the Finance Committee for the forthcoming year.

### 2. APOLOGIES FOR ABSENCE.

To receive and note apologies for absence as reported to the clerk.

### 3. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in any items on this agenda as per the Code of Conduct.

### 4. MINUTES.

To approve the Minutes of the meeting held on 07 April 2021. **Enc**

### 5. FINANCE COMMITTEE ACTION POINTS.

To consider the items discussed at the last meeting of the Finance Committee and agree action.

### 6. INDEPENDENT EXAMINATION REPORT.

To receive the Independent Examination Report and agree action where necessary.

**7. BANKING AND PAVILION ACCOUNTING REPORT.**

To consider information from the Clerk and agree action.

Note: this item will discuss staff performance and will be taken without members of the public and press in attendance.

**8. DATE AND TIME OF THE NEXT MEETING.**

To confirm that the date and time of the next meeting will be on Monday 5 July 2021.