



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
07584415343

Email: clerk@uptonbychester.org.uk



Dear Member,

You are summoned to the Meeting of the Finance Committee to be held at 7.30 pm on Monday 06 September 2021 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.

Signed *Suzi Bull* Clerk/ Proper Officer to the Parish Council 01.09.21

AGENDA

1. APOLOGIES FOR ABSENCE.

To receive and note apologies for absence as reported to the clerk.

2. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in any items on this agenda as per the Code of Conduct.

3. MINUTES.

To approve the Minutes of the meeting held on 07 June 2021. **Enc**

4. FINANCE COMMITTEE ACTION POINTS.

To review and further consider the following action points:

- Parish-wide survey
- Workforce and skills
- Upton Pavilion/catering and retail
- Marketing and promotion of assets
- A 5-10 financial mapping process

5. PLAYGROUND AND TENNIS COURTS PROJECTS FINANCIAL SUMMARY.

- To receive up-to-date information on sources of funding available and approve a flexible approach to financing these projects.
- To approve the tender document for the playground project.

6. COMMUNITY ENGAGEMENT.

To consider how to guide the community in making meaningful and viable proposals for the use of the Parish Council budget.

7. ACCOUNTS.

To receive the latest accounting report. **To follow**

8. PAVILION AND QE II INCOME.

To receive the latest income report. **To follow**

9. DATE AND TIME OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on Monday 4 October 2021.