

UPTON BY CHESTER AND DISTRICT PARISH COUNCIL



Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
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Email: clerk@uptonbychester.org.uk

Dear Member,

You are summoned to an Extraordinary Meeting of the Parish Council, to be held at 7.30 pm on Monday 21 August 2023 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.

Signed *Suzi Bull* Clerk/ Proper Officer to the Parish Council 15.08.23

AGENDA

1. APOLOGIES FOR ABSENCE.

To receive and note apologies for absence as reported to the clerk.

2. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in items on this agenda as per the Code of Conduct.

3. HEALTH AND SAFETY.

i) To review information provided and consider whether to commission an external Health and Safety consultant for the following purpose:

- To carry out a full health and safety audit at all UPC sites and for all UPC work practices.
- To produce an action plan and work with the Parish Council on its implementation.
- To provide ongoing support for a period of 3 years.

ii) To receive three quotations obtained for the audit, action plan and ongoing support.

iii) To select and agree the appointment of a contractor to carry out the work.