



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
07584415343

Email: clerk@uptonbychester.org.uk



Dear Member,

You are summoned to the Meeting of the Employment Committee to be held at 7.30 pm on Monday 18 October 2021 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.

Signed Suzi Bull Clerk/ Proper Officer to the Parish Council 24.11.21

AGENDA

1. APOLOGIES FOR ABSENCE.

To receive and note apologies for absence as reported to the clerk.

2. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in any items on this agenda as per the Code of Conduct.

3. MINUTES.

To approve the Minutes of the meetings held on 27 September 2021 and the 18 October 2021. **Enc**

5. STAFF APPRAISALS.

To review action points identified at the annual staff appraisals.

6. PAY REVIEW 2021.

To receive information regarding the status of negotiations for local government pay 2021 and note that this will be backdated to April 2021.

7. WORKFORCE DEVELOPMENT.

- To further consider the functions of the Parish Council, the skills and staffing levels required to discharge those functions. **Enc**
- To agree a recommendation to the Parish Council for the recruitment of an additional officer.
- To agree a timescale for the recruitment process.

8. DATE AND TIME OF THE NEXT MEETING.

To agree a date and time for the next meeting of this committee.