



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
07584415343

Email: clerk@uptonbychester.org.uk

Dear Member,

You are summoned to the Meeting of the Employment Committee to be held at 6.30 pm on Monday 20 March 2023 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.

Signed *Suzi Bull* Clerk/ Proper Officer to the Parish Council 14.03.23

AGENDA

1. APOLOGIES FOR ABSENCE.

To receive and note apologies for absence as reported to the clerk.

2. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in items on this agenda as per the Code of Conduct.

3. EXCLUSION OF PRESS AND PUBLIC.

In view of the confidential nature of the matter to be discussed, Council are advised to resolve to exclude the press and public from the meeting for the following item, pursuant to s.1, Public Bodies (Admissions to Meetings) Act 1960.

4. MINUTES.

To approve the Minutes of the meeting held on 21 November 2022. **Enc**

5. CLERK'S LEAVE OF ABSENCE.

- To receive information and approve the Clerk's leave of absence.
- To note the reason for potential further absence.

6. SEASONAL STAFF.

- To approve the draft contract of employment for seasonal staff. **Enc**
- To approve a revised hourly rate of pay - <https://www.gov.uk/national-minimum-wage-rates>

7. DATE AND TIME OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be set and approved by the new council in May.

