



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
07584415343

Email: clerk@uptonbychester.org.uk

Dear Member,

You are summoned to the Meeting of the Community Engagement Committee to be held at 6.30 pm on Monday 24 July 2023 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.

Signed *Suzi Bull* Clerk/ Proper Officer to the Parish Council 19.07.23

AGENDA

1. ELECTION OF CHAIRPERSON.

To elect a Chairperson for this committee for the period up to the next Annual Meeting of the Parish Council.

2. APOLOGIES FOR ABSENCE.

To receive and note apologies for absence as reported to the clerk.

3. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in items on this agenda as per the Code of Conduct.

4. MINUTES.

To confirm as a true record the Minutes of the meeting held on 19 June 2023.

5. CLERK'S REPORT.

To receive a report from the Clerk on actions taken on the resolutions of the last meeting.

6. GENERAL DATA PROTECTION REGULATION.

To receive and consider an amended draft GDPR policy. **Enc**

7. WEBSITE AND SOCIAL MEDIA.

- To review the presentation and effectiveness of the Parish Council website.
- To consider the use of social media for Parish Council information.

8. NEWSLETTER.

To consider the benefit of producing a Parish Council newsletter and agree action.

9. ANNUAL FUN DAY.

- To review planning progress for the annual fun day.
- To approve the event risk assessment.
- To discuss the content of the event's Emergency Plan.

10. DATE AND TIME OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on 25 September at 6.30pm.