



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

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Dear Member,

You are summoned to the Meeting of the Communications Committee to be held at 7.30 pm on Monday 15 March 2021 via Microsoft Teams.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.

Signed: *Suzi Bull* - Clerk to the Parish Council 10.03.21.

AGENDA

1. APOLOGIES FOR ABSENCE.

To receive and note apologies for absence as reported to the clerk.

2. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in any items on this agenda as per the Code of Conduct.

3. MINUTES.

To approve the Minutes of the meeting held on 01 February 2021.

4. CLERK'S REPORT.

To receive a report from the Clerk on actions taken on the resolutions of the last meeting.

5. NEWSLETTER.

To review the latest, new-format newsletter.

6. COMMUNITY ENGAGEMENT MEETINGS.

To review the last Community Engagement Meeting and agree a format for the next one.

7. WEBSITE, NEWSLETTER AND SOCIAL MEDIA.

To consider specific changes to the website to make it more accessible and user-friendly.

8. DATE AND TIME OF THE NEXT MEETING.

To confirm the date and time of the next meeting.