



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD
07584415343

Email: clerk@uptonbychester.org.uk

Dear Member,

You are summoned to the Meeting of the Assets Management Committee to be held at 7.30 pm on Monday 25 September 2023 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.

Signed *Suzi Bull* Clerk/ Proper Officer to the Parish Council 20.09.23

AGENDA

1. APOLOGIES FOR ABSENCE.

To receive and note apologies for absence as reported to the clerk.

2. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in items on this agenda as per the Code of Conduct.

3. MINUTES.

To confirm as a true record the Minutes of the meeting held on 24 July 2023.

4. CLERK'S REPORT.

To receive a report from the Clerk on actions taken on the resolutions of the last meeting and agree further action.

5. PAVILION REFURBISHMENT.

To consider previous plans to reconfigure the internal layout of the Pavilion and agree further action.

6. PITCH DRAINAGE.

To receive and consider information regarding the proposed football pitch drainage project. **Enc**

7. BUDGET.

To consider expenditure to be put forward to the Finance Committee for inclusion in the next budget. **Enc**

8. DATE AND TIME OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on 23 October at 7.30pm.