



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
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Dear Member,

You are summoned to the Meeting of the Assets Management Committee to be held at 7.15 pm on Monday 22 April 2024 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.

Signed *S.J. Stanley* Chair of the Parish Council 16.04.24

AGENDA

1. OPEN FORUM

Members of the public are welcome to speak to any item on the agenda

2. APOLOGIES FOR ABSENCE

To receive and note apologies for absence as reported to the Chair of the Parish Council

3. DECLARATIONS OF INTEREST

Members are invited to declare any interests they may have in items on this agenda as per the Code of Conduct.

4. MINUTES

For the committee to agree and the Chair to sign the Minutes of the meeting of 25 March 2024.

5. CHEMISTRY PITS

To receive an update on the project to provide play equipment for the Chemistry Pits playing field. To receive a report on the powers of the Council with regard to applying for grant funding. To agree next steps

6. SITES UPDATE

To receive a report from the Facilities Manager on sites maintenance, including any issues arising from site inspections, safety incidents and the status of bookings for the tennis, bowling and pavilion facilities, and future plans. **Enc**

To consider any actions required.

7. WEALSTONE LANE PLAYING FIELD FLOODING.

To receive an update on progress made with the Land Drainage consultant with regard to potential amelioration of the QEII playing field flooding.

To consider a report on progress with a grant application jointly with Upton Junior Football Club to the FA Foundation, towards improving the playability of the football pitches. **Enc**

To receive a report on the availability for this purpose of \$106 funding currently held by CW&CC. **Enc**

To agree next steps.

8. REFURBISHMENT OF SMALL MEETING ROOM AND PAVILION SHOP

To receive an update on the refurbishment of the small Meeting Room as an office, including the short-term provision of desk space.

To receive an update on design options and quotes for the refurbishment of the refreshment kiosk.

To agree next steps

9. DATE AND TIME OF THE NEXT MEETING.

To confirm that the provisional date and time of the next meeting will be 27th May 2024 at 7.30pm. Date and time to be confirmed at the PC Annual Meeting on 20th May 2024.