



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD

Clerk/RFO: Kim Gray (Mrs)

Email: clerk@uptonbychesterparishclerk.gov.uk

Issued: 17/02/2026

Dear Member,

You are summoned to the Meeting of the Finance Committee to be held at 6.00 pm on Monday 23rd February 2026 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.

Signed *K Gray*

Clerk/RFO to the Parish Council.

AGENDA

1. OPEN FORUM

Members of the public are welcome to speak to any item on the agenda

2. APOLOGIES FOR ABSENCE.

To **receive** and note apologies for absence as reported to the Clerk of the Parish Council

3. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in items on this agenda as per the Code of Conduct.

4. MINUTES.

For the Committee to **approve** and the Chair to **sign** the Minutes of the meeting held on Monday 26th January 2026.

5. RFO's REPORT

To receive a report from the RFO.

6. ACCOUNTS REPORTS

- To **approve** Payment Schedule for February 2026.
- To **approve** Monthly Bank Reconciliation reports for January 2026.
- To **receive** a Receipts and Payments report January 2026.
- To **approve** a Budget Variance report to end of January 2026.

7. EARMARKED RESERVES

To review the Council's Earmarked Reserves and consider recommendations for the reallocation or utilisation of funds, where appropriate, for approval by Full Council.

8. CIL/S106

To receive an update on the current position of CIL and S106 funds, including details of their allocation to date.

9. DATE AND TIME OF THE NEXT MEETING.

To note the date and time of the next meeting as **Monday 23rd February 2026**