Upton-by-Chester and District Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/12/2023			
	Cash in Hand 01/04/2023			113,768.66
	ADD Receipts 01/04/2023 - 31/12/2023			201,965.12
				315,733.78
	SUBTRACT Payments 01/04/2023 - 31/12/2023			154,341.04
A	**Cash in Hand 31/12/2023** (per Cash Book)			**161,392.74**
	Cash in hand per Bank Statements			
	Petty Cash	30/11/2023	304.46	
	Unity Trust Bank	02/01/2024	100.00	
	Virgin Money	31/12/2023	160,888.28	
				161,292.74
	Less unpresented payments			
				161,292.74
	Plus unpresented receipts			100.00
B	**Adjusted Bank Balance**			**161,392.74**
	A = B Checks out OK			

Created by Scribe