UPTON BY CHESTER AND DISTRICT



PARISH COUNCIL

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Dear Member,

You are summoned to the Meeting of the Employment Committee of Upton by Chester & District Parish Council to be held at 7.00pm on Monday 12th February 2018 at Upton Pavilion, Wealstone Lane, Upton, Chester.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting.

06.02.18 Clerk to the Parish Council

### AGENDA

### PLEASE NOTE THAT MEMBERS OF THE PRESS AND PUBLIC WILL BE ASKED TO LEAVE THE MEETING WHEN CONFIDENTIAL EMPLOYMENT ISSUES ARE DISCUSSED.

**1. APOLOGIES FOR ABSENCE.**

To receive apologies for absence as reported to the clerk and to approve

as necessary.

**2. DECLARATIONS OF INTEREST.**

To receive Declarations of Interest in any item on the agenda.

**3. MINUTES.**

To approve the Minutes of the meeting held on the 6th November 2017. **Enc**

**4. CLERK’S REPORT.**

To receive a verbal report from the clerk on actions taken since the last meeting.

**5. STAFF MATTERS.**

To discuss confidential issues affecting staff performance.

**6. STAFF MANAGEMENT.**

To review the NALC model Disciplinary Policy and consider how it may be adapted for use. **Enc**

**7. DATE AND TIME OF THE NEXT MEETING.**

To confirm the date and time of the next meeting will be on Monday 14th May 2018 at 7.00pm.