



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD

Clerk/RFO: Kim Gray (Mrs)

Email: clerk@uptonbychesterparishcouncil.gov.uk

Issued: 13/01/2026

Dear Member,

You are summoned to the Meeting of Upton-by-Chester and District Parish Council, to be held at 7.00 pm on Monday 19th January 2026 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.

Signed *K Gray*

Clerk of the Parish Council

AGENDA

1. OPEN FORUM.

1.1 Members of the public will be invited to comment on any items on the agenda before business commences.

(New business should be brought to the attention of the Chair or Clerk at least one week prior to the meeting).

2. APOLOGIES FOR ABSENCE.

2.1 To receive apologies for absence as reported to the Clerk.

3. DECLARATIONS OF INTEREST.

3.1 Members are invited to declare any interests they may have in items on this agenda, as per Cheshire West & Chester Code of Conduct.

4. COMMUNITY SAFETY.

4.1 To receive a report from the PCSO on community safety and to consider any actions arising.

Con'd.....

5. MINUTES.

5.1 To approve the Minutes of the PC meeting held on Monday 15th December 2025 as a true record and the Chairperson to sign.

6. CLERK'S REPORT.

6.1 To receive a report from the Clerk.

7. COMMITTEE MINUTES.

7.1 To receive the Draft Minutes of the Employment Committee – 15/12/2025

7.2 To receive the Draft Minutes of the Finance Committee – 08/012/2025

7.3 To note the appointment of an Administrative Assistant.

8. BUDGET/PRECEPT 2026/27

8.1 To consider and agree a budget and precept for 2026/27.

9. PEAK CLUSTER CCS PIPELINE

9.1 To consider and agree a formal response on behalf of the Parish Council as a relevant consultation body, AS identified by The Planning Inspectorate, which must be consulted before adopting it Scoping Opinion.

10. BOROUGH COUNCILLOR'S REPORT

10.1 To receive a report from the Borough Councillors.

11. CORRESPONDENCE

12. DATE OF THE NEXT MEETING.

12.1 To note the date and time of the next full Council meeting on **Monday 16th February 2026** at 7.00pm