



# UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion  
Wealstone Lane  
Upton  
Chester  
CH2 1HD

Clerk/RFO: Kim Gray

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## MINUTES

Minutes of Upton by Chester and District Parish Council meeting held on Monday 16<sup>th</sup> January 2026, 7pm, at Upton Pavilion, Wealstone Lane, Upton, Chester.

<b>Present;-</b>	Cllr R Lee (Chair), Cllr S Akhtar, Cllr J Ebo, Cllr I Gibson, Cllr Y Gibson, Cllr C Jeffery, Cllr A Lingard, Cllr J Price and Cllr S Stanley
<b>Min. Ref;</b>	<b>Item</b>
<b>1</b> <b>FC1.1/19/01/26</b>	<b>OPEN FORUM</b> The only member of the public present did not wish to speak on any matter. <b>NOTED</b>
<b>2</b> <b>FC2.1/19/01/26</b>	<b>APOLOGIES OF ABSENCE</b> To receive apologies for absence: Cllr H Morgan (illness), Cllr H Wilman (work commitment). <b>NOTED</b>
<b>3</b> <b>FC3.1/19/01/26</b>	<b>DECLARATION OF INTERESTS</b> At item 9 Cllr I Gibson declared an interest, a client is involved with the project.
<b>4</b> <b>FC4.1/16/01/26</b>	<b>COMMUNITY SAFETY</b> The PCSO provided a Police Report circulated at the meeting but were not on duty therefore unable to attend.
<b>5</b> <b>FC5.1/19/01/26</b>	<b>MINUTES</b> The Chair referred to the Minutes of the meeting held on the 15 <sup>th</sup> December 2025. <b>RESOLVED:</b> It was proposed that Upton Parish Council approve and sign the minutes of the full Parish Council meeting of Monday 15 <sup>th</sup> December 2025 as a true record of the meeting.
<b>6</b> <b>FC6.1/19/01/26</b>	<b>CLERK'S REPORT</b> The Clerk's Report was previously circulated. The confirmed that the Notice of Public Rights had been posted on the website and noticeboard. <b>NOTED</b>

Cont'd...

<p><b>7</b> <b>FC7.1/19/01/26</b> <b>FC7.2/19/01/26</b></p> <p><b>FC7.3/19/01/26</b></p>	<p><b>COMMITTEE MINUTES</b> Draft Minutes of the Employment Committee – 15/12/25. Draft Minutes of the Finance Committee – 08/12/25. <b>NOTED;</b> the Council received the minutes of the Committee meetings. To note the appointment of an Administrative Assistant. <b>NOTED;</b></p>
<p><b>8</b> <b>FC8.1/19/01/26</b></p>	<p><b>BUDGET/PRECEPT 2026/27</b> To consider and agree a budget and precept for 2026/27. The Clerk had previously circulated the budget and calculation for four alternative levels of precept to demonstrate the potential impact on the taxpayer. The Chair of Finance offer the Council a summary of the budget and the proposed precept. The Council were made aware that the general reserves would still be lower than recommend at the end of 2025-26. The Council were also reminded that the other authorities are expected to increase their precept, and the Council should be mindful of the aggregated impacted on the overall Council Tax charge. The Chair of the Employment committee finally based their budget requirements on staffing the pavilion Monday through Sunday between 9am and 5pm and not extending opening beyond 5pm. After thorough consideration of requirements for the forthcoming year the Council agreed to approve the budget and set the precept at £255,700. <b>Resolved:</b> that the Council would approve the budget and set the precept 2026-27 at £255,700, resulting in a Band D charge of £73.89 an increase of £7.70.</p>
<p><b>9</b> <b>FC9.1/19/01/26</b></p>	<p><b>PEAK CLUSTER CCS PIPELINE</b> To consider and agree a formal response on behalf of the Parish Council as a relevant consultation body, AS identified by The Planning Inspectorate, which must be consulted before adopting it Scoping Opinion. <i>Cllr I Gibson declared an interest in this item as a client is involved with the project.</i> <b>Resolved:</b> that the Council would note the information but make no comment.</p>
<p><b>10</b> <b>FC10.1/19/01/26</b></p>	<p><b>BOROUGH COUNCILLORS' REPORTS</b> To receive a report from the Borough Councillors. Cllr Akhtar provided the Council with a verbal report. Cllr Akhtar has been trying to set up a meeting with Chester Hospital to discuss car parking and the ongoing issue of overflow parking on the surrounding roads. The Parish Council would like to be represented at the meeting and there should be a pre-meeting before meeting with the hospital. A question was raised as to whereabouts of Upton's second Borough Councillor, who appears to be in absentia. A question was also raised about when the next survey on the condition of the footpaths was due to be undertaken.</p>
<p><b>19</b> <b>FC19.1/19/01/26</b></p>	<p><b>CORRESPONDENCE</b> No correspondence to report.</p> <p style="text-align: right;"><b>Cont'd...</b></p>

<b>20</b> <b>FC20.1/19/01/26</b>	<b>DATE OF THE NEXT MEETING.</b> To note the date and time of the next Full Parish Council meeting on <b>Monday 16<sup>TH</sup> February 2026</b> at 7.00pm
	The Chair closed the meeting at 20:05

DRAFT UNTIL SIGNED